

222 3756

UBCHEA ARCHIVES
COLLEGE FILES
RG 11

Nanking
Corres.
Priest, Elsie 1940 Jan - Jun

2
2
2
3
7
5
6

0706

處計會學大陵金京南
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENGDU, SZECHWAN, CHINA

4th January, 1940
Ack. 2/9/40

Dr. B.A. Garside,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Dr. Garside:

Your letter of December 8 reached me a day or two ago, and I have taken up with each president the plan for the joint funds. It seems to all of us that the easiest way to handle the money will be to have you deposit our share to the account in the Central Hanover Bank and Trust Company of the University of Nanking and then as soon as I have word that this deposit has been made we will sell the money in Chengtu and deposit the proceeds to the account which we are carrying for all joint funds. At a meeting of the Joint Council some months ago I was appointed as the treasurer for the joint funds of the Christian institutions on this campus and it is understood that the records will be kept in the office of West China Union University. We decided on this plan as we felt a good deal of the money might be spent for permanent equipment, which would eventually belong to West China and it would be better for them to have permanent records on their books. As a matter of fact it makes no very great difference as long as I do a bit of work on the books of all the institutions.

In order that there may be no question about the disposition of these funds we have prepared a letter, which is being signed by all four presidents, and I hope it will enable you to proceed to make the distribution of the money each month. According to your letter we can look forward to approximately \$5,000 by January 1st. As soon as the presidents decide how the money is to be used I will send you a report. There are several projects in mind, but final decisions have not been made and of course we must wait until we know how much money is likely to be secured for the use of the institutions on the campus.

With best wishes,

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

17320
45

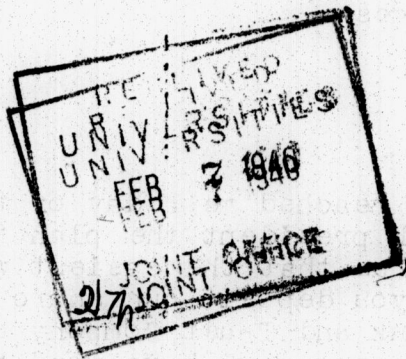
140160
70080

840 9.60 EMP:MT

8410

0707

南京金陵大學圖書館
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENGDU, SICHUAN, CHINA



2
2
2
3
7
5
6

0708

處計會學大陵金京南
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENG TU, SZECHWAN, CHINA

4th January, 1940

Mr. Oliver J. Caldwell,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Oliver:

Your letter of December 11th has been received and we are very much interested to note that you are working on additional publicity material for the University. President Chen has in mind the preparation of some material which he feels will be useful to you and I will try and have it in your hands some time during February.

You may remember the students have been publishing a monthly magazine under the auspices of the Christian Association and in the last number they attempted to put a short section in English. I am sending you the two articles that were printed, hoping they may give you some material that will be useful. Of course you realize this has been done by the students and the English is far from perfect. You will see that we are reduced to a very inferior paper for all our publications in Chengtu.

We have written several times about the new buildings which we have constructed about two miles from the campus, for the use of our staff and freshman students. The dormitories are cottage dormitories with thatched roofs and I am enclosing some snapshots showing these buildings. I realize that buildings are not interesting publicity material, but it seemed to me there might be some interest aroused when people saw the type of building; the walls are of plaster and the windows have no glass. Following the usual Chinese custom paper will be pasted over half of the windows. The freshmen will move during the winter holidays, so beginning with the spring semester this group of buildings will be under the direction of the military teacher. You will remember this is in accordance with the regulations issued by the Ministry of Education, that freshmen students should live under a military regime. This is the first time that we have been able to comply with this regulation. We have also put up six small residences on the same lot and I am enclosing a snapshot showing four of the houses. I am sorry the electric light poles went right down the middle of the street, but we are very glad to have the electricity and so cannot protest on the location of the poles. Each house will provide for from two to four families, depending on the size of the families. The other two houses are not finished, but will be in the course of a few weeks.

0709

1-4-40

Actually this has been a very quiet semester and we have little to report in the way of special activities. Everyone has been busy and we hope to close the first term's work at the end of January. I will try to have some pictures taken of some of the activities in the work we are doing for the preservation of the sweet oranges. We have written this story so many times that I am sure you have become familiar with the details. Through a simple process the Department of Horticulture is attempting to preserve the oranges until the late spring, thus helping to insure the income for the farmers, as well as enabling the people to have the fruit for much longer. Under present conditions the loss is very great and if some method can be found whereby farmers can store their own oranges they will be able to secure a greater return. This process is very simple and the solution is made entirely of local products. Of course you realize that it is still experimental, so much so that we decided to ask individuals to take shares in a cooperative for the first year instead of using institutional funds. We have faith that it will be a success, but if it should fail each one of the few staff members who entered the agreement will be prepared to take the loss personally.

There have been no copies received on the campus by any of the presidents ^{of the report} of the dinner that was held last summer, at which there was special mention of the work of each president. I feel this is a serious oversight and would suggest that you take pains to send each president copies of that material. They have heard rumors through various people and some of them feel that if special mention was made it would only be courteous for the office to send a copy.

Sincerely yours,

Elsie

Elsie M. Priest

EMP:MT
Encs.

0710

In Minutes: 12/15/39 - Nanking - Directors

處計會學大陵金東南
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENG TU, SZECHWAN, CHINA

8th January, 1940

Ack. 5/8/40

Dr. B.A. Garside,
Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Dr. Garside and Mr. Evans:

On December 15 we held a meeting of the Emergency Executive Committee of our Board of Directors and enclose a copy of the minutes for your information and files. You will know that during recent years we have not been sending you the usual 40 copies of our minutes, but assume you will make excerpts of any parts that may seem important to share with the members of the Board of Founders.

Some weeks ago I sent you a copy of the financial statement and only mention it here to show that it has been presented formally to the committee, although it is impossible for us to have our books audited while we are in Chengtu. There is no one here who is able to do the work commercially and we feel it is impossible to ask any of our friends to spend one or two weeks auditing our books. You may feel this is rather strange as we have made a very definite effort to audit the books for West China Union University, but it seemed to me that as long as they were permanently here and must always depend on the help of their friends, that it was a good idea to start the plan for an annual audit, using the members of other cooperating missions who are willing to spend the time.

summary of the
We attach a copy of the budget for 1939-40 as it was revised in November. This total is considerably higher than the budget that was presented last spring, but I am sure you realize the reason for the increase. Last spring, when the budget was made, all salaries were entered at 80%. Not only have we changed the salaries to 100%, but we have also made provision for some small increases. You will note there is an item of contingent amounting to \$12,811.20. This amount has been planned definitely to give all our staff members a modest cash subsidy. The cost of living has been increasing so rapidly that we must take definite steps to help the staff members, particularly those who have low salaries. There is nothing further that needs special comment in this budget. You know we reserved sufficient money from our special funds through the Associated Boards last year to enable us to restore salaries, therefore, our budget is balanced. We are facing a very serious problem for next year as we shall still need around \$65,000 to meet these salaries, but I have faith to believe that special funds will be received that will enable us to continue approximately the same as this year.

0712

1-8-40

You will find attached to the minutes a report of the special funds for extraordinary expenses for 1938-39, which will show you the way the funds were used that were given for these special needs. This report does not include the funds that were left in reserve to meet the salary increases, but does include all the costs of buildings and equipment that we have constructed during the last few months. We are also attaching the list of special needs for 1939-1940, revised December. We made this revision after we had your letter enclosing the ~~minutes~~ ^{minutes} of the Associated Boards ^{meeting} in September when the funds were allocated to the different institutions. When this last was made we did not understand your designation of \$6,000 as "Special Funds", therefore, we left it in reserve. But since our meeting the letter has come from the office indicating that the word special only meant the field had the right to use this money for any need that might seem important. I am glad to know this is true and have in mind recommending at the next meeting that this money be set aside to meet our salaries for the staff as we face the year 1940-41. You will see that we have again listed the amount of \$55,000 for the return trip to Nanking. We wish to set this aside in a special bank account so there may be no question about having the funds available when the day comes for us to go back to our own campus. You will see that we have estimated the average exchange at 12:1 for these special funds. As we have not sold any as yet we feel this is a wise precaution, although exchange in Chengtu is around 15 at the present time.

Please note in action EE-98 we have made a formal request for the gain in exchange for the year 1938-39. I hope the Board of Founders will see their way clear to grant us this request. I can assure you that the administration is very cautious in using funds these days, but there are so many demands due to the low value of the dollar that we would like to have the use of the full gain in exchange during these unusual years.

Some weeks ago President Chen sent an endorsement to Dr. Daniels' request to Dr. Garside and we have now taken action EE-99, which formally confirms this request. I hope the Mission Boards will feel that this is a very modest request and grant the full amount of their former pledge to the Hospital. It will be a great help in meeting the needs of the work in Nanking. You will see we have included in the emergency needs an item of \$60,000, which is US\$5,000 figured at the rate of 12:1. The Hospital is asking for \$64,000.

I believe this covers all the financial items in the minutes and hope it will give you a fair picture of the work we are doing. President Chen will write shortly and cover the more general items of administration, but I am sending you these minutes today in order that you may have information concerning the actions that were taken.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT Enc.

0713

南京金陵大學會計處
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENG TU, SZECHWAN, CHINA

INDEXED

8th January, 1940

Aek

3/8/40

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

Thank you for your letters of November 16
and 25 concerning the retirement policies for Miss Kees
and Mr. Spitzer. You will find enclosed the cards which
have been signed.

I seem to remember that there should have
been a second card which indicated the beneficiary to be
named in the policy. I have secured this information,
which is as follows:

Allen Spitzer names his wife, Mrs. Lillian
Robison Spitzer

Margaret Kees names her mother, Mrs. Edna M. Kees,
of Healdsburg, California

You may charge the back premiums together
with the accrued interest to our regular field account
and we will make the adjustment in due time. Please
send us the policies by registered mail.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT
Encs.

Mailed cards
& Run Life
3/8/40

0714

RECEIVED
UNIVERSITIES
MAR 6 1940
JOINT OFFICE

0487, vancouver, dit

Wm. L. G. 1891

0715

2
2
2
3
7
5
6

處計會學大陵金京南
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENG TU, SZECHWAN, CHINA

ack
3/1

9th January, 1940

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

During these days we have many requests to help some of our institutions connected with the government who have no facilities for purchasing in New York. It seems to us a form of service which we should render during these days and I hope you will not feel too greatly burdened by the requests. I realize a good deal of the work falls on your office and I can only assure you of the deep appreciation of our friends for this service.

We are enclosing order No. 10369, which covers books and magazines to be addressed to National Central University Library, Chungking, Szechwan, China. They have already paid me the equivalent of this order so please charge it to our current account and I will adjust the whole matter on the field.

I am also enclosing order No. 917 of Ginling College for the renewal of some of their magazines which are due at this time. Formerly we had automatic renewals and I am not clear whether this was discontinued when the magazines were turned over to your office or whether you have also made the renewals automatically. Will you please check this point as we do not wish to have two magazines but only a renewal of our former list. The librarian tells me that some of the magazines have not been coming and for that reason I am sending you the list. Please charge as usual to Ginling College.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT
Encs.

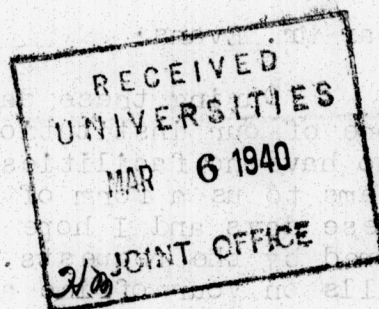
0716

ack
M/K

南京金大圖書館
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENGDU, SICHUAN, CHINA

1940, January, 1940

Mr. C. A. Evans,
Associated Press for China College,
150 Fifth Avenue,
New York City, N. Y.



We have many requests to help
our friends with the government
in New York. It
is a very difficult situation
and I am not only sure of the deep
appreciation of our friends for this service.

We are enclosing order No. 1000, which covers books
and magazines to be addressed to National Central University
Library, Chungking, China. I have already
paid the equivalent of this order so please change it
to our current account and I will adjust the whole matter
on the field.

I am also enclosing order No. 917 of Ginling College
for the renewal of some of the magazines which are due
at this time. Formerly we had automatic renewals and I am
not clear whether this was discontinued when the magazines
were turned over to your office or whether you have also
made the renewals automatically. Will you please check
this point as we do not wish to have two magazines but
only a renewal of our former list. The librarian tells
me that some of the magazines have not been coming and for
that reason I am sending you the list. Please change as
usual to Ginling College.

Sincerely yours,
Blaise M. Priest

Encs.
BMP:MT

7170

2
2
2
2
3
7
5
6

處計會學大陵金京南
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENGDU, SZECHWAN, CHINA

INDEXED

10th January, 1940

Ack. 3/22/40

Dr. B.A. Garside,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Dr. Garside:

I have your letter of December 11 concerning the cost of sending you word about the decorations made by the government. We sent one cablegram to you, which cost C\$27.00, and the American Express billed us HK\$69.42 for their expense in forwarding the decorations to New York. There were several Clipper letters at the rate of C\$4.50 per five grams, so I make the total cost of the bill as follows:-

The American Express, Hongkong	
HK\$69.42 at the rate of 4:1	US\$ 17.38
Cablegram and letters about	<u>3.00</u>
Making a total of	US\$ 21.38

I am enclosing a copy of the American Express bill and the receipt from the telegraph office for the cablegram.

I hope the box of decorations reached you in ample time for your meeting and we shall be very glad to have a report of the event.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMF:MT
Encs.

0718

INDEXED

UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENGDU, Szechwan, China

RECEIVED
UNIVERSITIES

MAR 6 1940

JOINT OFFICE

1001 January, 1940

for 1940

I have been asked to forward to you a copy of the report of the American Express Company for the year 1939. The report is being forwarded to you by the American Express Company, which is the only company in the world that has been in business for over 150 years. The report is being forwarded to you by the American Express Company, which is the only company in the world that has been in business for over 150 years. The report is being forwarded to you by the American Express Company, which is the only company in the world that has been in business for over 150 years.

The American Express Company, New York
March 1, 1940
Enclosed for the Treasurer of the University of Nanking

US\$ 21.39

I am enclosing a copy of the American Express bill and the receipt for the telegraph office for the company.

I have the box of the American Express company in my office and we shall be very glad to have a report on the company.

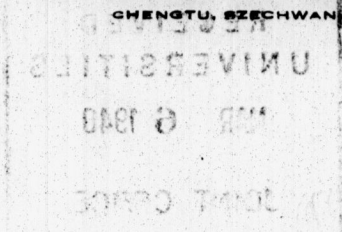
Sincerely yours,

Chen M. Chen

Chen M. Chen

9170

處計會學大陵金京南
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENGDU, Szechwan, CHINA



10th January, 1940

ack 3/6/40

INDEXED

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY,
U. S. A.

Dear Mr. Evans:

I notice on your Budget Analysis for 1939-1940, under the heading Famine Funds, you are listing the appropriation for the field as C\$190,468.20. After we have revised the budget the correct figure to be appropriated from the Famine Funds held in trust is C\$186,486.00. This is only a small difference and you may not wish to make any adjustment through your minutes at this time, but I am calling it to your attention in case some one of the Board of Founders notices the discrepancy between our summary and your report. As we plan for the year's work and balance at the end of June we shall use the figure according to this revised budget, namely \$186,486.00.

noted
S.C.
will change in
March statement

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT

0720

2
2
2
3
7
5
6

南京金陵大學會務處
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER

RECEIVED
UNIVERSITIES
MAR 6 1940
JOINT OFFICE

INDEXED

Dear Sir,
I have the honor to acknowledge the receipt of your letter of the 2nd inst. regarding the matter of the Nanking University of Science and Technology. The matter is being handled by the appropriate authorities and you will be kept advised of the progress. Very respectfully,
Chen Yung-feng
President

0721

2
2
2
3
7
5
6

南京金陵大學會計處
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENGDU, Szechwan, China

ack
3/1

12th January, 1940

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

We are sending you another order, which belongs to the Ministry of Education. I wrote you a few days ago that some of our friends in the various government bureaus were asking our help in placing their orders at this time. I am sending the original order to you and will appreciate if you will arrange for the shipment to be made from Bell & Howell Company. Please note these films should be sent by the most expeditious ordinary route to Hongkong, consigned to the Ministry of Education of the Republic of China, Educational Movies Department. However, the shipping papers must be sent to me. I hope this point will be made very clear so there will be no confusion. The reason for having them consigned definitely to the Ministry of Education is to avoid the necessity of securing a pass to cover customs. Naturally anything consigned to them comes in without a formal pass. As the goods are definitely for their department there is no reason for them to go through our institution. As soon as we have the papers, or you advise us how the goods have been shipped, we will take it up with the department in Chungking and arrange to have the goods sent in by a government plane.

The second point that must be guarded is that the entire cost of this order to Hongkong must not exceed US\$600.00. In other words, the cost of transportation is to be included in this total. They also ask that insurance, and mention war risk insurance, be included. I imagine the latter is so costly these days that it is unwise, but I will leave it in your hands. The films are listed in order of preference, so if the order is to be cut down please see that the films at the end are the ones that are cut off. I am sure Mr. Pan and others in the Ministry of Education will wish me to express their appreciation for this favor.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT

Paid 5/3/40 \$
n 6936 - 588.17

Note Bell & Howell 3/7/40

0722

RECEIVED
UNIVERSITIES
MAR 6 1940
JOINT OFFICE

had
the

W. D. M. 1888

DE: TMS

1882 - 28819

1891

2
2
2
3
7
5
6

0723

CONFIDENTIAL

over
INDEXED

January 31, 1940

Miss Elsie M. Priest
c/o American Express Company
4 Des Voeux Road Central
Hong Kong, China

Dear Miss Priest:

Mr. Garside has shared with me your confidential letter of December 11 in reference to Mr. Allen Spitzer. I am replying also confidentially since apparently this matter is not at the point where any action should be taken here.

We have all been very much surprised and greatly disappointed over the results of this appointment. I have gone back carefully over the circumstances connected with it, and have even conferred with Dr. Herrick Young of the Presbyterian Board who first recommended Mr. Spitzer to us. He is equally nonplussed over the report concerning him.

Mr. Spitzer had been before the Candidate Committee of the Presbyterian Board prior to his appearing before the Personnel Committee of the University of Nanking. He had been approved for missionary service, and had passed the medical examination with them. Mr. Young recommended him as one of his best prospects. When he was being considered here, we had him take another physical examination, and the Medical Office sent back his full report with this statement, "He is recommended as physically qualified for missionary service." We had no reason for not accepting this judgment of the Medical Office, as there was no indication, particularly for a layman, to judge otherwise.

The various items you mention on which he seems to have fallen down are all particular items we discussed with him very frankly before sending out his papers to Dr. Fenn, and there was every indication from his talks with us that no problems would arise in any of these fields. The fact that they have indicates that we were completely led astray as to the actual facts. I am surprised that friends warned you of conditions which they refrained from explaining to us, when the decision might have been made differently if the facts had been brought to our attention.

This sounds very much like a similar case which we had when I was at the American University at Cairo, where we had the unfortunate situation of an appointment being made where everything appeared to be absolutely satisfactory. However, when the appointee arrived on the field, almost everything reversed to the surprise and consternation of everyone connected with the incident.

It is gratifying to know that our other appointee, Miss Kees, has proven satisfactory. It is interesting in this connection that both Miss Kees and Mr. Spitzer were recommended to us by the Presbyterian Board. In Miss Kees' case, we were unable to follow up her case as nearly completely as we did Mr. Spitzer's.

There is nothing much that can be said or done here except to assure you that we regret the matter greatly, and that we had no intention of creating such

0724

Miss Elsie M. Priest

-2-

January 31, 1940

a problem for you. We hope that as weeks have passed conditions have bettered rather than remained in the situation which you mention.

We will be very much interested in knowing the latest developments in the matter.

Sincerely yours,

Assistant Secretary

JIP:VW

Via S.S. "Pres. Monroe"
from San Francisco, Calif.

0725

2
2
2
3
7
5
6

See 3/12/40 fr. Priest

over

150 Fifth Avenue
New York, N. Y.
February 8, 1940

Miss Elsie M. Priest
Ginling College
Chengtu, Szechwan, CHINA

Dear Miss Priest:

This letter will acknowledge yours dated December 20th enclosing financial statement which is greatly appreciated, and I also acknowledge receipt of the minutes of the Executive Committee with Summary of 1939-40 Budget attached.

We note that the amount to be secured to balance the current budget is \$63,199.60. The Board of Founders appropriated \$19,697.04, which if on the basis of eight cents will give you nearly \$250,000 local currency. Yesterday demand Shanghai closed at 7.38 cents per Shanghai dollars. However, up to January 31st closing US\$5,800 had been paid on the budget, which is in U. S. currency and will greatly decrease your potential gain in exchange, but even so, the balance available will yield above \$175,000.00. In addition to that you will have available any sustaining funds secured from now on, and the prospects seem good for our obtaining the present goal, which will give you \$6,000.00 in addition to the \$19,000.00 appropriated, which, at present rates of exchange, will be above \$70,000.00 local currency.

In the informal discussion, the Committee recognized the desire of the field to be as economical as possible, but wondered if the restoration of salaries to one hundred per cent would be adequate under present conditions.

We note that there will be requirements for \$30,000.00 local currency for additional building needs. This is in case you are to remain in Chengtu for an indefinite period. The reaction at this end is that this whole situation should be studied in the light of what the entire group is to do pending the culmination of the war and such representations made to the individual boards, as well as the Associated Boards covering such requirements.

From the attitude of the Finance Committee, I am sure, that the Board of Founders would not desire to put any more of its permanent up-keep funds into buildings at Chengtu. If the money can be secured from other sources, that is a different story. There is a very small unallocated balance of \$250,000.00 which has not been allocated, and, in case the entire amount is received, it is conceivable that some portion of this \$1400.00 if not all could be secured for Ginling. However, until a clearer understanding is reached between the entire group as to what the plans for the future are, I am confident that requests for additional funds at this end will not get very far.

Appropriations from the Board of Founders - The Board of Founders did not desire to deal with this situation and turned it over to the Finance Committee which spent practically all of Saturday morning, January 27th, on this one subject. The minutes of that meeting have not come to my desk as yet, but it is not out of order to record some of the discussion which took place.

0726

Miss Priest

- 2 -

2/8/40

The Committee was rather emphatic in its conclusion that the idea of a lump sum being underwritten and authorized for the current budget is the only satisfactory course to be adopted. This fund will be given to the field without any strings whatsoever, and any exchange accrued or balances belonging to the field, and if by reason of economies a surplus can be carried forward, there is no reason why it cannot be used in the succeeding year's budget.

Furthermore, the promotional expenses for Ginling College as listed include administration as well, and of this amount \$2,500.00 was set aside for the salary of a permanent secretary, and this is not being used as the Associated Boards is bearing the entire expense. We should, therefore, have a balance of a considerable amount at the end of this year. The actual amount which Ginling was asked to contribute toward the Associated Boards' budget was \$5,170.00. The Board of Founders by action included the following items for promotional expenses:

Secretarial Help.....	\$2,500.00
Travel & Expenses for Faculty Prom. Help..	100.00
Promotion and Publicity.....	1,000.00
Postage and Supplies.....	300.00
	<u>\$3,900.00</u>

Thus \$3,900.00 is an item entirely outside of the Associated Boards program.

It is true that the administrative expenses, while the books were carried by the Presbyterian Board, were \$500.00. But, you are not aware that the Presbyterian Board at that time were objecting to continuing that work at such a figure and much preferred to be rid of it entirely. In addition to that the promotional work had come pretty much to a standstill, and it was definitely acknowledged that some drastic move would have to be made to arouse new interest in the College. An effort was made to run the Promotional Office on a very limited budget and Miss Griest donated her time, as well as a great deal of money, but it became obvious that under present prevailing conditions any sizable amount could not be secured without hard work and the investment of still further funds. The bogging down of the \$300,000.00 campaign makes this self-evident.

For many reasons, therefore, the Finance Committee confirmed its previous action regarding the budget, with the hope that still further funds will be made available, and in larger quantities as greater interest is aroused through additional publicity.

Very truly yours,

C. A. EVANS

CAE/B

Via CHINA CLIPPER - 2/12/40

c.c. via "PRESIDENT ADAMS" - 2/12/40

0727

February 9, 1940

INDEXED

Miss Elsie M. Priest
University of Nanking
Chengtu, Szechuan
China

Dear Miss Priest,

We have your letter of January 4, and also the letter written that same date by the Presidents of the four Colleges in the West China group.

In accordance with the instructions in these two letters, we will within the next few days deposit to the credit of the University of Nanking account in the Central Hanover Bank and Trust Company the share of the Sustaining Fund available for the joint needs of the West China group which is in hand at this time. This amounts to 48% of the total objective of \$17,520, or US\$8,410. The deposit will be made during the next few days, so it will be available for you to draw on at any time.

All of this \$8,410 came from the distribution of undesignated gifts.

At the present moment, it seems that the distributions during the next few months may be rather small. The one big gift for which we are now working is the repetition of the appropriation from the Rockefeller Foundation. If they give to us again this year, they will probably designate their gifts to individual institutions as they have done in the past. Nearly all of our established donors in large amounts have already made their gifts for this year, so we are struggling now to develop new sources of income. This is likely to take time and work.

Very cordially yours,

BAG:ms

0728

2
2
2
3
7
5
6

*Duplicate
Original - Clipper*

Ginling College
Chengtu, Szechuen, China.
March 12, 1940.

Mr. C. A. Evans, Treasurer,
Ginling College Board of Founders,
New York City.

*Col CAE
4/8/40*

*1940-41 Budget
attached*

Dear Mr. Evans:

On March 2d we held the sixth meeting of the Executive Committee in Chengtu to consider the proposed budget for 1940 1941. President Wu has already sent copies of the minutes to you, but the budget was not included in her letter. You will find a copy of the proposed budget which will give you the necessary information for your plans for the annual meeting.

Please note the amount that will be required to meet the needs of the college for next year are C\$130,787 20. This includes a few special items which are listed on page 4 as extraordinary needs. I wish to point out that while the item proposed as a subsidy for the staff is included in this special list as \$20,000 00, it is one of the important needs and whether granted from special funds or not, will have to be met at least in part. During these days of high exchange and the resulting low value of the dollar, all costs have increased making it a serious problem for all the staff.

You may be surprised to see that we have included only C\$10,000. as anticipated gain in exchange. When I figured over the amount that would be received and expended in United States currency, the balance that remained to be sold on the field was such a very small amount that we must not anticipate very much from this source. There is an increase in the staff, especially for the instruction, but for the most part this is an effort to bring the number of staff members to the standard of 1936-1937 rather than to increase. At the same time this has increased the amount required for staff travel.

Frankly I find it difficult to present a budget when more than one-third remains to be raised, but there seems to be no alternative this year and we hope the Board of Founders may find some additional funds. You may comment on the fact that we have included only 3,000 00 as anticipated from endowment funds. After careful consideration it seemed to President Wu and myself best to include only the amount that had been maintained for several years with the hope that the Board would decide to return to the principal the rest of the endowment interest in an effort to restore part of the heavy losses that have been sustained in endowment funds recently. If you feel this is not warranted, the change can be made when the budget is revised but I hope it may be possible and thus slowly allow us to build up the small endowment funds value once more.

Please note we have included special gifts anticipated as US\$6,000. already. This was in accordance with your letter, and will in part offset the heavy cost of the office in New York. I was glad to have your letter of explanation but still feel this amount is hardly justified. However we should wait until the close of this year to see how many special gifts are secured for Ginling under this new system and then make our decision. It remains largely a matter to be decided in America - and I shall leave it in your hands.

0729

You will note we are anticipating 180 students next year, an increase of about 30 over present enrolment. The great problem these days is not to take in students but to find class rooms and facilities for them. It remains a serious problem for all the institutions and some solution must be found especially as it is most doubtful if the Chemistry building is completed in time for use next autumn.

We have included in this budget three items that are distinct additions to our program of former years. (1) the rural service work at Jenseo, (2) the social education program in Chengtu, and (3) the experimental school in Nanking. It seems only fair to point out that these three items total C\$32,680 00, and are felt to be an important part of the program for Ginling College during these years. However when we look at the financial side of the institution, we must keep in mind that this represents new obligations. The reports from all of them are most encouraging these days.

I noted in your recent letter the comment about using permanent funds for buildings in Chengtu and from one point of view I agree with you entirely. We have no intention of building for the future in Chengtu, and as soon as we are able to return to our own campus we will do so. On the other hand, the college is in Chengtu - the staff and students must be housed, class rooms and teaching studios must be found. What is the solution? It seems almost imperative that we do some building and I must say we are planning to add some buildings within the next few months. We must use the funds that have been granted to us from the sustaining funds raised by the Associated Boards - we have no other money for this purpose. You will see we are not asking for any funds for additional buildings, but hope to use part of the money that is being granted this current year for this purpose. I hope if this matter comes up that you will make clear to the members of the Board of Founders that all buildings are built as economically as possible, but to tell them that we must follow the wishes of our hosts in some instances and put up more costly buildings than we might desire in order to eliminate any problem of fire risk or unsightly cheap buildings on the main campus.

I hope this material will give you the necessary information and can assure you of our deep appreciation of the continued help and interest of all members of the Board of Founders.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest, Treasurer.

GINLING COLLEGE

PROPOSED BUDGET FOR THE YEAR July 1940 through June 1941

SUMMARY

Receipts:

Cooperating Boards	C\$ 72,003 00	
Pledges, contributions and gifts	56,645 00	
Student receipts	<u>36,780 00</u>	165,428 00
Amount required to balance the budget		<u>130,767 20</u>
		C\$ 296,195 20

Expenditures:

Administration:		
In China	23,066 60	
In U.S.A.	30,643 80	
Operation and maintenance (Chengtu)	2,500 00	
Salaries of instructors	87,895 20	
Departmental supplies and expense	9,550 00	
Departmental equipment	6,000 00	
Library	8,320 00	
Boarding department - Chengtu	23,580 00	
Medical service	1,960 00	
Appointment committee	500 00	
Rural Service station	18,000 00	
Social education extension	2,680 00	
Faculty service	13,200 00	
Hanking Program inc. care of buildings	37,299 60	
Transportation of equipment	5,000 00	
Subsidy and contingent	20,000 00	
Trucks inc. transportation costs	<u>6,000 00</u>	C\$ 296,195 20

Copy sent to Hodge & McConnell
4/14/40

File
1000
4/14

COPY

Ginling College
Chengtú, Szechwan, China
March 12, 1940

Mr. C. A. Evans, Treasurer
Ginling College Board of Founders
New York City

Dear Mr. Evans:

On March 2d we held the sixth meeting of the Executive Committee in Chengtu to consider the proposed budget for 1940-1941. President Wu has already sent copies of the minutes to you, but the budget was not included in her letter. You will find a copy of the proposed budget which will give you the necessary information for your plans for the annual meeting.

Please note the amount that will be required to meet the needs of the college for next year are C\$130,767.20. This includes a few special items which are listed on page 4 as extraordinary needs. I wish to point out that while the item proposed as a subsidy for the staff is included in this special list as \$20,000, it is one of the important needs and whether granted from special funds or not, will have to be met at least in part. During these days of high exchange and the resulting low value of the dollar, all costs have increased making it a serious problem for all the staff.

You may be surprised to see that we have included only C\$10,000 as anticipated gain in exchange. When I figured over the amount that would be received and expended in United States currency, the balance that remained to be sold on the field was such a very small amount that we must not anticipate very much from this source. There is an increase in the staff, especially for the instruction, but for the most part this is an effort to bring the number of staff members to the standard of 1936-1937 rather than to increase. At the same time this has increased the amount required for staff travel.

Frankly I find it difficult to present a budget when more than one-third remains to be raised, but there seems to be no alternative this year and we hope the Board of Founders may find some additional funds. You may comment on the fact that we have included only \$3,000 as anticipated from endowment funds. After careful consideration it seemed to President Wu and myself best to include only the amount that had been maintained for several years with the hope that the Board would decide to return to the principal the rest of the endowment interest in an effort to restore part of the heavy losses that have been sustained in endowment funds recently. If you feel this is not warranted, the change can be made when the budget is revised but I hope it may be possible and thus slowly allow us to build up the small endowment funds value once more.

Please note we have included special gifts anticipated as US\$6,000 already. This was in accordance with your letter, and will in part offset the heavy cost of the office in New York. I was glad to have your letter of explanation but still feel this amount is hardly justified. However we should wait until the close of this year to see how many special gifts are secured for Ginling under this new system and then make our decision. It remains largely a matter to be decided in America - and I shall leave it in your hands.

0732

You will note we are anticipating 180 students next year, an increase of about 30 over present enrolment. The great problem these days is not to take in students but to find class rooms and facilities for them. It remains a serious problem for all the institutions and some solution must be found especially as it is most doubtful if the Chemistry building is completed in time for use next autumn.

We have included in this budget three items that are distinct additions to our program of former years. (1) The rural service work at Jenseo, (2) the social education program in Chengtu, and (3) the experimental school in Nanking. It seems only fair to point out that these three items total C\$32,680., and are felt to be an important part of the program for Ginling College during these years. However, when we look at the financial side of the institution, we must keep in mind that this represents new obligations. The reports from all of them are most encouraging these days.

I noted in your recent letter the comment about using permanent funds for buildings in Chengtu and from one point of view I agree with you entirely. We have no intention of building for the future in Chengtu, and as soon as we are able to return to our own campus we will do so. On the other hand, the college is in Chengtu - the staff and students must be housed, class rooms and teaching studios must be found. What is the solution? It seems almost imperative that we do some building and I must say we are planning to add some buildings within the next few months. We must use the funds that have been granted to us from the sustaining funds raised by the Associated Boards - we have no other money for this purpose. You will see we are not asking for any funds for additional buildings, but hope to use part of the money that is being granted this current year for this purpose. I hope if this matter comes up that you will make clear to the members of the Board of Founders that all buildings are built as economically as possible, but to tell them that we must follow the wishes of our hosts in some instances and put up more costly buildings than we might desire in order to eliminate any problem of fire risk or unsightly cheap buildings on the main campus.

I hope this material will give you the necessary information and can assure you of our deep appreciation of the continued help and interest of all members of the Board of Founders.

Sincerely yours,

/s/ ELSIE M. PRIEST, Treasurer

0733

COPY

Attached to Miss Priest's letter
of March 12, 1940

GINLING COLLEGE

PROPOSED BUDGET FOR THE YEAR JULY 1940 through JUNE 1941

SUMMARY

Receipts:

Cooperating Boards	C\$ 72,003.00	
Pledges, contributions and gifts	56,645.00	
Student receipts	<u>36,780.00</u>	165,428.00
Amount required to balance the budget		<u>130,767.20</u>
		296,195.20

Expenditures:

Administration		
In China	23,066.60	
In United States	30,643.80	
Operation and Maintenance (Chengtu)	2,500.00	
Salaries of instructors	87,895.20	
Departmental supplies and expense	9,550.00	
Departmental equipment	6,000.00	
Library	8,320.00	
Boarding department - Chengtu	23,580.00	
Medical service	1,960.00	
Appointment committee	500.00	
Rural Service station	18,000.00	
Social education extension	2,680.00	
Faculty Service	13,200.00	
Nanking Program, inc. care of buildings	37,299.60	
Transportation of equipment	5,000.00	
Subsidy and contingent	20,000.00	
Pianos inc. transportation costs	<u>6,000.00</u>	296,195.20

0734

GINLING COLLEGE, CHENG TU, SZECHUEN, CHINA

PROPOSED BUDGET FOR 1940-1941

RECEIPTS:

From cooperating boards:

Baptist	US\$1,500	C\$ 4,950.00
Methodist South	3,400	11,220.00
Presbyterian	3,000	9,900.00
Reformed Church	100	330.00
U. C. M. S.	1,000	3,300.00
W. F. M. S. - in U. S. A.	1,750	5,775.00
" - in China		7,128.00
London Missionary Society		3,000.00
Smith College Community Chest	4,000	13,200.00
" " Alumnae	4,000	<u>13,200.00</u>

72,003.00

Pledges, contributions and gifts:

National Government grant		10,000.00
British Boxer grant - chair		3,000.00

Endowment:

Rohrman Fund	50	165.00
Property Upkeep fund	3,000	9,900.00
Mother Zee fund		480.00
Special gifts from Bd. of Fd.	6,000	19,800.00
Day of Prayer	1,000	3,300.00
Interest and exchange		<u>10,000.00</u>

56,645.00

Student receipts: (180 students)

Tuition		10,800.00
Board		18,000.00
Room		1,800.00
Incidentals		1,800.00
Medical		360.00
Athletics		360.00
Entrance		300.00
Library		360.00
Laboratory		1,500.00
Music		<u>1,500.00</u>

36,780.00

Total receipts anticipated as stated above

165,428.00

Amount required to balance the budget for current needs

99,767.20

Amount required for extraordinary needs

265,195.20

Grand total for 1940-1941

31,000.00
C\$ 296,195.20

Note: In order to prevent inflation of accounts, all items received and expended in U. S. currency are entered at the official rate of 29-1/2 (3.30) any gain in exchange being entered as additional income.

0735

EXPENDITURES:

Administration:

Office of the President:		
Salaries of staff	7,831.20	
Office expense and supplies	1,500.00	
Telegrams and cables	<u>500.00</u>	9,831.20

Office of the Registrar:		
Salaries of staff	3,230.40	
Office expense and supplies	500.00	
Admission expense	<u>500.00</u>	4,230.40

Office of the Treasurer:		
Salaries of staff	2,550.00	
Office expense and supplies	400.00	
Auditing expense	100.00	
Bonding expense	<u>135.00</u>	3,185.00

Office of student activities:		
Salaries of staff	1,420.00	
Office expense and supplies	<u>100.00</u>	1,520.00

Office of the Board of Founders:		
Office exp. & supplies	4,286.	14,143.80
Promotional expense	5,000.	<u>16,500.00</u>
		30,643.80

General administration:	
Commencement & Founders' Day	200.00
Diplomas	100.00
Educational assn. fees	300.00
Contributions	200.00

Hospitality:	
President's hospitality	600.00
General	200.00

Travel:	
Board of Directors	200.00
President	500.00
Faculty	500.00
Publicity and printing	<u>1,500.00</u>
	<u>4,300.00</u>

In China: 23,066.60; In U.S.A.: 30,643.80.....53,710.40

Operation and Maintenance (in Chengtu only)

Wages of servants	1,500.00	
Repairs and general upkeep	300.00	
Light and water	400.00	
Materials, supplies and expense	250.00	
Telephone	<u>50.00</u>	2,500.00

Instruction

Salaries of Instructors:	
Biology	8,647.20
Chemistry	7,060.80
Chinese	6,960.00
Education	2,640.00
English	10,473.60

0736

Salaries of Instructors:

Geography	2,880.00	
History	1,920.00	
Home Economics	2,760.00	
Mathematics and Physics	5,640.00	
Music	14,253.60	
Physical Education	9,480.00	
Philosophy	4,920.00	
Psychology	1,080.00	
Sociology	<u>9,180.00</u>	87,895.20

Departmental supplies and expense:

General	300.00	
Chemistry	2,500.00	
Biology	800.00	
Chinese	200.00	
Education	300.00	
English	400.00	
Geography	400.00	
History	50.00	
Home Economics	1,000.00	
Music	1,500.00	
Physical Education	1,000.00	
Physics and Mathematics	400.00	
Philosophy		
Psychology	100.00	
Sociology	<u>600.00</u>	9,550.00

Departmental equipment:

General	1,000.00	
Biology	500.00	
Chemistry	1,000.00	
Music	500.00	
Physical education	800.00	
Physics and mathematics	1,800.00	
Philosophy		
Education	200.00	
Psychology	100.00	
Sociology	<u>100.00</u>	6,000.00

Library:

Salaries of staff	2,520.00	
Student assistants	300.00	
Supplies and expense	400.00	
Western periodicals	1,200.00	
Chinese "	400.00	
Western books	2,000.00	
Chinese "	<u>1,500.00</u>	8,320.00

Non-Instructional:

Boarding department - Chengtu:

Salaries of staff	480.00	
Wages of servants	2,000.00	
Fuel for dormitory heat	200.00	
Light and water	2,400.00	
Food, wages etc.	18,000.00	
Materials and house supplies	<u>500.00</u>	23,580.00

0737

Student Service:

Medical service		
Salaries of staff	960.00	
Supplies and expense	<u>1,000.00</u>	1,960.00
Appointment Committee		500.00
Rural Service Station		18,000.00
Social Education Extension:		
Salaries of Staff	680.00	
Supplies and expense	<u>2,000.00</u>	2,680.00

Faculty Service:

Medical service	1,000.00	
Travel	10,000.00	
Insurance	1,200.00	
Extraordinary travel in China	<u>1,000.00</u>	13,200.00

Ranking program, including care of property:

Salaries of staff	13,749.60	
Administration expenses	300.00	
Special expenses for Mrs. Thurston	1,000.00	
Upkeep of buildings:		
Wages of servants	2,000.00	
Repairs & gen'l. upkeep	5,000.00	
Fuel	500.00	
Light and water	800.00	
Care of grounds	800.00	
Materials supplies & exp.	200.00	
Insurance	<u>200.00</u>	9,500.00
Poultry Project	750.00	
Experimental school subsidy	<u>12,000.00</u>	<u>37,299.60</u>
Total of expenditures for current needs		C\$265,195.20

Extraordinary needs:

Transportation of equipment	5,000.00	
Subsidy for staff (high cost of living)	20,000.00	
Planes- now in Changsha, incl. transp.	<u>6,000.00</u>	<u>31,000.00</u>
Grand total all expenditures.....		C\$296,195.20

0738

UNIVERSITY OF NANKING
CHENG TU, SZECHUEN, CHINA
March 18, 1940.

Dr. B. A. Garside,
University of Nanking, New York.

RECEIVED
MARCH 21 1940

ACK BY CAC
INDEXED
4/16/40

Dear Dr. Garside:

On December 11th I wrote to you concerning our fears about Mr. Allen Spitzer and within the past few days the letter of January 31st from Mr. Parker has arrived. There is a new development so I am hastening to send you a Clipper letter, not that you can do anything about it now but merely to inform you and to stop the issuance of the retirement policy.

About ten days ago Mr. Spitzer had an attack of unusual violence that has led to a mental - nervous condition, which frankly borders on fear of insanity. The only thing we can say is that he is a very ill man mentally and while it has not seriously affected his physical health, it is impossible for him to continue his work. In fact he has taken a turn against teaching and we dare not let him meet any students - there have been some unpleasant incidents already.

After securing the most careful medical advice available (and you know there are some excellent physicians in Chengtu) we have reached the conclusion to release Mr. Spitzer immediately. He has reservations to go out by air on the 21st, and as it is a serious matter to attempt to change his mind at this stage, we are agreeing to this plan. It is entirely clear it is impossible to expect him to do any more teaching - he has done so little this year that other than preventing us from having someone to do the work, almost nothing has been accomplished.

Please hold up the insurance policy - it may have been sent to the field already in which case I assume it was addressed as usual in my care and I can return it to you. Please have the arrangement cancelled in case payments have been made to start the policy. No deductions have been made from Mr. Spitzer's salary so it is clear at this end.

Plan to go to Hong Kong
4/16/40

As I wrote you in a previous letter, Mr. Spitzer was married on Christmas day to Miss Lillian Robison. We are deeply concerned for her sake but I believe she feels there is no choice but attempt to get him through this particular attack with the hope he may find something to do in Hongkong. His one idea this moment is to reach Hongkong. As to the financial arrangement - we are paying his salary through March and then giving him five hundred dollars (US\$500.00) which would be the equivalent of his passage to America. We may arrange with his wife so all of this is not paid at once but that will be our private arrangement here.

see

I believe I need say nothing further - we are greatly distressed and also relieved. He was absolutely no help to the department and a great burden to all of us. I have no faith to ask you to find us any more staff members but Dr. Fenn is more charitable and I presume we shall be sending you word immediately to find someone for us. This leaves us in a serious predicament for there are no available people to take these courses - but we shall struggle along for this semester. I hope you will find us a very special gift that will re-imburse us for all the money expended on Allen Spitzer - the western staff will probably demand a dinner or some chocolates or something from your office!

Sincerely yours,
Allen M. Priest

0740

UNIVERSITY OF NANKING
CHENGTSU, Szechuen, China
March 18, 1940

APR 10 1940

INDEXED

Dr. B. A. Garaside,
University of Nanking, New York

Dear Dr. Garaside:

On December 15th I wrote to you concerning our fears about Mr. Allen Spitzer and within the past few days the letter of January 31st from Mr. Parker has arrived. There is a new development so I am hastening to send you a clipper letter, not that you can do anything about it now but merely to inform you and to stop the issuance of the retirement policy.

About ten days ago Mr. Spitzer had an attack of unusual violence that has led to a mental - nervous condition, which frankly borders on fear of insanity. The only thing we can say is that he is a very ill man mentally and while it has not seriously affected his physical health, it is impossible for him to continue his work. In fact he has taken a turn against teaching and we dare not let him meet any students - there have been some unpleasant incidents already.

After securing the most careful medical advice available (and you know there are some excellent physicians in Chengtsu) we have reached the conclusion to release Mr. Spitzer immediately. He has reservations to go out by air on the 31st, and as it is a serious matter to attempt to change his mind at this stage, we are agreeing to this plan. It is entirely clear it is impossible to expect him to do any more teaching - he has done so little this year that other than preventing us from having someone to do the work, almost nothing has been accomplished.

Please hold up the insurance policy - it may have been sent to the field already in which case I assume it was addressed as usual in my care and I can return it to you. Please have the arrangement cancelled in case payments have been made to start the policy. No deductions have been made from Mr. Spitzer's salary so it is clear at this end.

As I wrote you in a previous letter, Mr. Spitzer was married on Christmas day to Miss William Robinson. We are deeply concerned for her sake but I believe she feels there is no choice but attempt to get him through this particular attack with the hope he may find something to do in Hongkong. His one idea this moment is to reach Hongkong. As to the financial arrangement - we are paying his salary through March and then giving him five hundred dollars (US\$500.00) which would be the equivalent of his passage to America. We may arrange with his wife so all of this is not paid at once but that will be our private arrangement here.

I believe I need say nothing further - we are greatly distressed and also relieved. He was absolutely no help to the department and a great burden to all of us. I have no faith to ask you to find us any more staff members but Dr. Penn is more charitable and I presume we shall be sending you word immediately to find someone for us. This leaves us in a serious predicament for there are no available people to take these courses - but we shall struggle along for this semester. I hope you will find us a very special gift that will reimburse us for all the money expended on Allen Spitzer - the western staff will probably demand a dinner or some chocolates or something from your office!

Sincerely yours,
Allen Spitzer

1470

1601-3v
INDEXED
University of Nanking
Chengtu, Szechuen, China
March 18, 1940
ack 6/3/40
enc. copy of letter
written to Miss Anderson

Mr. R. A. Garside,
New York City.

Dear Dr. Garside:

As I am sending you a Clipper letter today I will
add this one note.

According to the minutes of the meeting in January, the Board of
Founders took action accepting the resignation of Miss Anderson but
as far as I know you have not taken the matter up further. Will
you kindly settle this case within the near future? We are rather
anxious to have the entire settlement reached before the end of the
year.

It is possible you have sent a check directly to Miss Anderson al-
though I am assuming you will advise me and allow me to make the
final financial settlement with her. I need to know exactly how
much is involved in the insurance policy. She should pay the full
amount of the premium either from September, or if you gave her a
retirement allowance from that date. Please make this point clear
to me. Or, if you are clearing the entire thing from New York,
send me a copy of the letter so our books can be cleared of any
accounts with her.

In case you require the insurance policy - one of the stupid things
which I did during those months after we left Nanking was to file
for safekeeping a suitcase of some of our valuable papers. Among
them is the insurance policy belonging to Miss Anderson. The papers
are perfectly safe in the Hongkong & Shanghai Banking Corporation
in Hankow, but the problem lies in the fact that we cannot get at
them at present. I have thought of having the suitcase sent to
Shanghai on one of the army transports, or government ships, but I
hesitate to do so. I had an idea the war would be over in a few
weeks! Therefore if you are cancelling the policy make some ar-
rangement whereby it may be returned to you at a later date. It is
in my possession. I know Miss Anderson wishes to continue, if pos-
sible, this insurance policy, but I mention this contingency.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest.

0742

University of Nanking
Nanking, Szechuen, China
March 18, 1940

APR 10 1940

Mr. R. A. Garside,
New York City.

Dear Dr. Garside:

As I am sending you a Clipper letter today I will
add this one note.

According to the minutes of the meeting in January, the Board of
Founders took action accepting the resignation of Miss Anderson but
as far as I know you have not taken the matter up further. Will
you kindly settle this case within the near future? We are rather
anxious to have the entire settlement reached before the end of the
year.

It is possible you have sent a check directly to Miss Anderson al-
though I am assuming you will advise me and allow me to make the
final financial settlement with her. I need to know exactly how
much is involved in the insurance policy. She should pay the full
amount of the premium either from September, or if you gave her a
retirement allowance from that date. Please make this point clear
to me. Or, if you are clearing the entire thing from New York,
send me a copy of the letter so our books can be cleared of any
accounts with her.

In case you require the insurance policy - one of the stupid things
which I did during those months after we left Nanking was to file
for safekeeping a suitcase of some of our valuable papers. Among
them is the insurance policy belonging to Miss Anderson. The papers
are perfectly safe in the Hongkong & Shanghai Banking Corporation
in Hankow, but the problem lies in the fact that we cannot get at
them at present. I have thought of having the suitcase sent to
Shanghai on one of the army transports, or government ships, but I
hesitate to do so. I had an idea the war would be over in a few
weeks! Therefore if you are cancelling the policy make some ar-
rangement whereby it may be returned to you at a later date. It is
in my possession. I know Miss Anderson wishes to continue, if pos-
sible, this insurance policy, but I mention this contingency.

Sincerely yours,

Elise M. Priest

Elise M. Priest.

E470

處 計 會
OFFICE OF THE TREASURER

院學理文子女陵金立私
GINLING COLLEGE
NANKING, CHINA.

INDEXED

March 21, 1940.

ack 4/22/40

Mr. C. A. Evans, Treasurer,
Ginling College Board of Founders,
New York.

Dear Mr. Evans:

Will you kindly deposit immediately to the Central Hanover Bank and Trust Co. for the Ginling College account five thousand dollars (US\$5,000.) from this years' funds - either in current or special appropriations from the Associated Boards if there have been any balances accrued to our credit.

I should have sent this word to you some weeks ago for our balance is very low and we must have enough to meet the monthly salaries. These days have been very full as Miss Turner has been ill for a few weeks and there have been unusually demands for statements and figures especially for the special meeting for West China Union University. In case we are overdrawn, I am sure the bank will call on you for funds, and in that event you will know it was my negligence in not notifying you earlier.

I believe our previous letters concerning Ginling finances will be clear to you and I trust will meet your need in planning for the annual meeting. I trust the minutes will reach us more promptly than last year! We shall be anxious to know the final decisions taken by the board as well as the Associated Boards.

Sincerely yours,

Elsie M. Priest
Elsie M. Priest.

*Dep
4/20/40
no 975
charged
current*

0744

CHUNG KONG COLLEGE
HONG KONG, CHINA

OFFICE OF THE TREASURER

RECEIVED
UNIVERSITIES
APR 19 1940
JOINT OFFICE

0745

March 21, 1940

Miss Elsie M. Priest
University of Nanking
Chengtu, Szechuan
CHINA

Dear Miss Priest,

Dr. Bowen has forwarded to us the check for US\$100 which you sent him on January 27, to cover his expenses in connection with his position as President Emeritus of the University. He comments that "there are no expenses for anything I am able to do for the University."

We are anxious to get Dr. Bowen to undertake a number of activities on behalf of the University of Nanking, and should certainly reimburse him for the expenses involved in this undertaking. However, the Nanking Founders are setting aside, as you know, a modest sum each year to cover the cost of special promotional activities from year to year. Whatever expenses Dr. Bowen has are properly chargeable to this fund. We will therefore try to keep in touch with him, and to urge his acceptance of whatever amount is necessary from time to time to cover his expenses. I am therefore returning your check herewith.

Our activities on the Pacific Coast have been very much upset this year, due primarily to the delay in Arthur Rugh's taking over of the leadership of our promotional activities on the West Coast. Arthur was held up in China several months longer than he first anticipated, and since he arrived here in the United States his health has been so uncertain that he has not been able to take up his activities in any vigorous way. His doctor now is recommending that he continue to rest for another six weeks before undertaking anything very strenuous, so we will probably have to work out some other temporary arrangement for activities on the Pacific Coast during April. It is possible that Mr. Caldwell or I will have to make a trip to California during the next few weeks. If we do, we will make it a special point to get in touch with Dr. Bowen and to see what activities on behalf of Nanking we can help him to plan and to undertake. Even if we do not go out to the coast, we will try to set up something by correspondence which will get him actively to work.

Very cordially yours,

A GARSIDE

BAG:MS
Enclosure: Check

0746

處計會學大設金京南
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENG TU, SZECHWAN, CHINA

INDEXED

March 22, 1940.

ack 4/22/40

Mr. C. A. Evans,
University of Nanking,
New York.

Dear Mr. Evans:

One of our young staff members, Mr. Lin Chwang-
kwang, is finishing his advanced study at Cornell University and
expects to receive his doctorate this spring. He is returning
to our faculty, having been on a Rockefeller Foundation fellowship
for the past three years, studying in the field of Plant Pathology.

*Paid 4/20/40
No 6920
100.00* Will you kindly send one hundred dollars (US\$100 00) to Mr. Lin,
addressing him care of the Department of Plant Pathology, Cornell
University, Ithaca, N.Y. This may be charged against the famine
funds appropriation as it will cover some equipment that Mr. Lin is
buying for us and bringing to Chengtu when he returns to take up
his teaching.

The Rockefeller Foundation representative has reported to us that
they granted an extra semester - beyond their usual grant for these
fellowships - because of the high standard of work that has been
done by Mr. Lin. He seems to have made a splendid record while in
Cornell and we shall welcome him back to the department.

By the way we have noticed when you published the names of the
staff members studying abroad that you made no mention of the ones
connected with the University of Nanking. We do not like to be
neglected! especially when we have promising men in America.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest.

0747

2
2
2
3
7
5
6

UNIVERSITY OF MANKING

CHINA

CHINA

UNIVERSITY OF MANKING
CHINA
CHINA

UNIVERSITY OF MANKING
CHINA
CHINA

UNIVERSITY OF MANKING
CHINA
CHINA

UNIVERSITY OF MANKING
CHINA
CHINA

DEAR MR. BAKER:

RECEIVED
UNIVERSITIES

APR 19 1940

JOINT CHINESE

DEAR MR. BAKER:

UNIVERSITY OF MANKING

CHINA

OFFICE OF THE TREASURER
UNIVERSITY OF MANKING

CHINA

0748

March 22, 1940

INDEXED

Miss Elsie M. Priest
University of Nanking
Chengtu, Szechuan
China

Dear Miss Priest,

Let me acknowledge receipt of your letter of January 10. This deals with the expenses in connection with the sending of the box of Chinese Government decorations. The total of the expenses as you enumerate them is US\$21.38.

This certainly is a most modest expenditure, and we are amazed that the matter was handled so cheaply. We are at this time depositing to the credit of your New York bank account the sum of \$21.38.

We are all extremely grateful to every one in China for the fine way in which you cooperated with this undertaking. You will have received before this the reports of our January 25 dinner, and copies of the addresses given at that time.

I might say for your information that far more lay back of this whole undertaking than merely the conferring of honors upon four deserving citizens. The next time you are here in America I will regale you with some of the more important considerations involved, and the results accomplished.

Very cordially yours,

B A GARSIDE

BAG:MS

0749

April 1, 1940

Miss Elsie M. Priest
University of Nanking
Chengtu, Szechwan, China

ACK
5/15/40

Dear Miss Priest:

Since receiving your letter of November 14, 1939, listing the periodicals which are missing from the University of Nanking Library, we have been in communication with the American News Company regarding the various replacements.

We are quoting herewith from the letter received from the American News Company dated March 29th:-

"We are now pleased to inform you that both SCIENCE EDUCATION and JOURNAL OF AGRICULTURAL RESEARCH have sent the Library duplicates of the copies claimed missing, while the JOURNAL OF APPLIED PSYCHOLOGY reports that although our claim was made for Volume 25, No. 4, it is their assumption that the copy in question is actually Volume 23, No. 4, since Volume 23 was published during 1939, and Volume 25 has not yet made its appearance. They are sending a duplicate of Volume 23, No. 4."

In the same letter, the American News Company states that they do not recall any publication entitled "PROCEEDINGS OF THE SOIL SCIENCE SOCIETY", in which of course they are entirely mistaken. We have checked this matter in our files, and you will find a copy of the letter we have written them along this line. Information which we have uncovered shows the following:-

Volume II	covers 1937
III	1938
IV	1939

Your letter of November 14, 1939, states that Vol. 1, 3 (1937, 1939) are missing, which you will see does not correspond with the above. We trust you will again check this matter and report to us, so that we may again take up the restitution of missing volumes with the American News Company.

Very truly yours,

ROC

0750

1 copy by Clipper

學 大 陵 金 京 南
UNIVERSITY OF NANKING
OFFICE OF THE PRESIDENT
CHENG TU, SZECHWAN, CHINA

File

April 3, 1939.

Dr. B. A. Garside,
Mr. C. A. Evans,
University of Nanking, New York.

INDEXED

My dear Dr. Garside and Mr. Evans:

We sent you some weeks ago a copy of the proposed budget for 1939-1940 together with a supplementary statement of some of the most pressing needs of the institution. At that time we advised you that a fuller and more complete list would be furnished at a later date and today we are sending you the list of our needs for next year, including the ones already sent to you. This list is all inclusive of the needs for the institution here and in Nanking for the year 1939-1940.

1. Needs for extraordinary purposes -- so-called emergency due to the war:

Required to balance the budget for 1939-40	-	Chinese \$	30,000 00
To restore and increase low salaried staff	-		12,000 00
Strength in colleges - largely equipment	-		14,000 00
Social service projects - all colleges	-		17,000 00
(To establish permanent projects for West China)			
Library books - needed because of high exchange	-		2,000 00
Tutor system - student life activities	-		3,000 00
Transportation of equipment from Hongkong	-		6,000 00
Special travel for officers	-		1,500 00
Maintenance of the University Hospital, Nanking	-		60,000 00
Maintenance of the plant in Nanking	-		18,000 00
Return trip to Nanking:			
University group in Chengtu and Jenseo	-		40,000 00
Middle School group in Wankhsien	-		10,000 00
Special administration expenses	-		5,000 00
Transportation - share in united plan	-		10,000 00
Aid for staff and students:			
Staff relief	-		10,000 00
Student relief	-		5,000 00
Additional classrooms or other buildings in Chengtu	-		5,000 00
Maintenance of former social service activities	-		5,000 00

In terms of US currency @ 5:1 - US\$50,700 00.....Chinese 253,500 00

You will note that we have reinstated the item for the return trip to Nanking. This was included in our request sent last year but was dropped from the list by the Board of Founders. Each year we remain in Chengtu adds a bit more equipment, a few more staff and will require a larger amount to return to Nanking. Also the item "special administration expenses" in connection with the return trip was included in the approved items for last year, but when it was voted to give West China Union University three thousand dollars (U.S. currency) from our emergency funds, it changed the allocation of the funds and this item was eliminated as being one that would not be needed for this particular current year.

You may wonder why there are two items for transportation. The first one of 6,000. will cover a specific amount of freight from Hongkong, while the

0751

second item of \$10,000 00 anticipates a share in the new proposal for the establishment of an agency, possibly a hostel, and a center in at least two cities for the transportation of our freight. Dr. Decker is very familiar with this pressing need and will be able to give full details. We are hoping the cost of the truck and some other capital expenditures may be secured through a joint request, but it will be necessary for each institution to share in the maintenance of the scheme. Although we have no estimates as yet, we would suppose our share might be around \$10,000 00. If the charcoal trucks prove successful, the figure would be reduced materially.

Our staff in cooperation with others on the campus are attempting to start some social service projects that will remain a permanent part of the life of the campus and community. Full reports will be sent to you at a later date but today we will mention only that we anticipate our share will be approximately \$17,000 00. In addition we have various social service activities that we wish to continue and so have listed \$5,000 00 for these smaller items.

In a recent letter from Mr. Evans, we were requested to give the needs for rehabilitation after the war. We have prepared the following list:

2. Rehabilitation - after the war:

Repairs and reconditioning buildings in Nanking:	
1. Residences (each year increases this amount)	80,000 00
2. Other buildings on the campus	20,000 00
Replacement equipment looted - including locks	10,000 00
Replacement of equipment departmentally, due to the trip to Chengtu - breakage, loss etc:	
College of Arts - (books)	4,000 00
College of Science	10,000 00
College of Agriculture	5,000 00
Library - damage by water and mildew	5,000 00
Middle School buildings and equipment in Nanking	30,000 00
Replacement of farms and equipment	80,000 00
Gas Plant - the tanks deteriorate when not used	5,000 00
General contingent for grounds, walls, etc.	30,000 00

In terms of US currency @ 5:1 - US\$55,800 00...Chinese \$ 279,000 00

You will note this is approximately the same list that was sent on August 22d, but there have been a few additions. It will be clear to everyone that every year adds a greater amount for repairs and reconditioning, especially where it is impossible to use the buildings.

We shall be very anxious to hear from you concerning plans for next year, and hope we may continue to count on your support. It is quite clear to all of us that it would have been impossible to continue the institutions during this period without involving heavy deficits excepting for the timely aid received from our supporters in America. As it is we have been able to make steady progress and to carry on our work in a fairly normal way.

Sincerely yours,

Y. G. Chen
Y. G. Chen, President

Elsie M. Priest
Elsie M. Priest, Treasurer.

second item of \$10,000.00 anticipates a share in the new proposal for the establishment of an agency, possibly a hotel, and a center in at least two cities for the transportation of our freight. Dr. Becker is very familiar with this pressing need and will be able to give full details. We are hoping the cost of the truck and some other capital expenditures may be secured through a joint request, but it will be necessary for each institution to share in the maintenance of the scheme. Although we have no estimates as yet, we would suppose our share might be around \$10,000.00. If the char- coal trucks prove successful, the future would be reduced materially.

Our staff in cooperation with others on the campus are attempting to start some social service projects that will remain a permanent part of the life of the campus and community. Full reports will be sent to you at a later date but today we will mention only that we anticipate our share will be approximately \$17,000.00. In addition we have various social service activities that we wish to continue and so have listed \$5,000.00 for these smaller items.

In a recent letter from Mr. Evans, we were requested to give the needs for rehabilitation after the war. We have prepared the following list:

2. Rehabilitation - after the war:

Repairs and reconditioning buildings in Nanjing:	
1. Residences (each year increases this amount)	80,000 00
2. Other buildings on the campus	20,000 00
Replacement equipment looted - including books	10,000 00
Replacement of equipment departmentally, due to the trip to Chongking - breakage, loss etc:	
College of Arts - (books)	4,000 00
College of Science	10,000 00
College of Agriculture	5,000 00
Library - damage by water and mildew	5,000 00
Middle School buildings and equipment in Nanjing	30,000 00
Replacement of farms and equipment	80,000 00
Gas plant - the tanks deteriorate when not used	5,000 00
General contingent for grounds, walls, etc.	30,000 00

In terms of US currency 6:1 - US\$55,800.00...Chinese \$ 279,000.00

You will note this is approximately the same list that was sent on August 22d, but there have been a few additions. It will be clear to everyone that every year adds a greater amount for repairs and reconditioning, especially where it is impossible to use the buildings.

We shall be very anxious to hear from you concerning plans for next year, and how we may continue to count on your support. It is quite clear to all of us that it would have been impossible to continue the institutions during this period without involving heavy deficits excepting for the timely aid received from our supporters in America. As it is we have been able to steady progress and to carry on our work in a fairly nor-

Sincerely yours,

V. J. Chen, President

Chen M. Chen

Elsie M. Priest, Treasurer.

MAY 3 1959
OFFICE

E570

處計會學大陵金京南
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENG TU, SZECHWAN, CHINA

8th April, 1940

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

We have your letter of January 24 referring to our requisition No. 10358, which calls for a chart: Meiche: CHARACTERISTICS AND CLASSIFICATION OF ANIMALS.

We wish one chart, No. MBl, mounting No. 10, which is listed at US\$7.50. I am somewhat concerned about the packing of this chart, it is listed as being 64 x 86 inches, with wood rollers at top and bottom, and I fear this will be difficult to send through the mail. Could you write and ask if the wood rollers could be eliminated, we can easily have the rollers put on in Chengtu, and if it is hand mounted on muslin probably it could be folded without great injury if it were done carefully. We are very anxious to have the chart but I fear it would be very complicated to try and send anything more than five feet long through the post. We will appreciate very much having you make enquiry concerning the shipment of this chart.

Under date of January 24 you sent us information concerning books listed on orders No. 10322 and 10359. Please cancel items 10322, but on order 10359 two of the missing items have been cared for in your office and the other two have not been ordered because you did not have the address of G. Schmidt, it is: 415 Woodland Avenue, Leonia, New Jersey, U. S. A.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT

ack
5/17

Wrote
S. Schmidt
5/17

0754

南京金大學生會
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

8th April, 1940

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
New York City, U.S.A.

RECEIVED
UNIVERSITY OF NANKING
MAY 13 1940
JOINT OFFICE

We have your letter of January 24 referring to our letter of January 10, 1939, which calls for a check on the books of the Associated Boards for China Colleges. We are sorry that we cannot give you a more definite answer at this time. The books of the Associated Boards for China Colleges are being audited by the Chinese government and the results of the audit will be reported to you in due time. We will appreciate your patience and understanding in this matter.

The date of January 24, 1939, is the date when the books of the Associated Boards for China Colleges were first listed on order No. 10322 and 10323. Please cancel items 10322, but on order 10323 two of the missing items have been ordered for in your office and the other two have not been ordered because you did not have the address of C. Schmidt, it is: 415 Woodland Avenue, Jackson, New Jersey, U.S.A.

Sincerely yours,

Elmer M. Priest

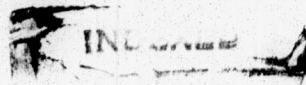
EMP:WT

5570

See Feb 3, 1940 to Y. Y. Chen

南 京 金 陵 大 學 會 計 處
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENG TU, SZECHWAN, CHINA

Wrote Bartlett
6/4/40
JDP



8th April, 1940

Dr. B.A. Garside,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY,
U. S. A.

Dear Dr. Garside:

We have your letter of February 3 making enquiry about work for Mr. Cheong-yin Wong. Dean Chang of the College of Agriculture has read the letter and has decided to write to Mr. Wong directly. One sentence that puzzles us in his letter is the statement that he is on leave of absence from his own institution, which is in exile in Western China. If he feels he can join us I should think he could join his own institution as we are about as far west as any of them. This has made our group hesitate to make any approach to Mr. Wong. The second reason is the fact that he is more interested in vegetable production than fruit production and we do not have the land in Chengtu to work on vegetables so we do not have anything in this field. I am writing to you merely to report and to close the matter as far as our offices are concerned.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

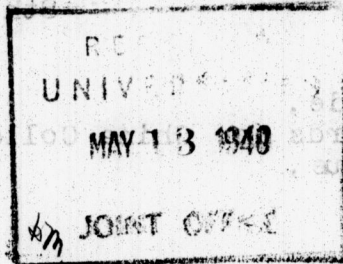
EMP:MT

0756

2
2
2
3
7
5
6

南京金陵大學農學院
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHANGTU, KEECHOWAN, CHINA

April, 1940



Dear Dr. Gansel:

We have your letter of February 3 making enquiry about work for Mr. Shoon-yin Wong. Dean Chang of the College of Agriculture has read the letter and has decided to write to Mr. Wong directly. One sentence that puzzled us in his letter is the statement that he is on leave of absence from his own institution, which is in exile in Western China. If he feels he can join us I should like to have him join his own institution as we are about as far west as any of them. This has made our group hesitate to make any approach to Mr. Wong. The second reason is the fact that he is more interested in vegetable production than fruit production and we do not have the land in Chengtu to work on vegetables so we do not have anything in this field. I am writing to you merely to report and to close the matter as far as our offices are concerned.

Sincerely yours,

Walter M. Priest

WMP:WT

7570

2
2
2
E
7
5
6

ASSOCIATED BOARDS
FOR
CHRISTIAN COLLEGES IN CHINA

150 Fifth Avenue
New York, N.Y.

April 13, 1940

Miss Elsie M. Priest
University of Nanking
Chengtou, Szechuen, China

Dear Miss Priest:

Mr. Garside is away from New York on an extended trip and it again falls to me to acknowledge your letter of March 18th regarding Mr. Spitzer. We are again very greatly surprised at the outcome of this whole situation, and we can only assure you of our great regret over the way this has turned out. There is, as you say, nothing for us to do here at the present time. Since the matter has taken the turn it has, I can quite agree with you that it is a relief to have it reach a conclusion.

It would be very helpful indeed if we had some way of knowing the cause of so radical a reversal of what seemed to be the facts concerning this appointee. It certainly is a case of complete revolution and we are at a loss to understand why some of these things were not evident when Mr. Spitzer was here in New York. The only thing we can do now is to write the matter off and gain what profit we can from the experience to guide us in the future.

I can assure you that any future candidates which we offer to you will have the most thorough scrutiny we can possibly give them. Even at that, we will keep our fingers crossed because it is apparent in Mr. Spitzer's case that carefulness does not always answer the question.

Mr. Evans has made a note of the adjustments that need to be made about Mr. Spitzer's retirement policy and will take the steps necessary in that connection.

Sincerely yours,

JIP.A

Secretary.

0758

INDEXED

April 16, 1940

Miss Elsie M. Priest
University of Nanking
Chengtu, Szechwan, CHINA

Dear Miss Priest:

Mr. Parker has handed to me your letter of March 18th which is addressed to Mr. Garside. This deals entirely with the Spitzer situation for which we all deeply regret.

Probably no person going to the field received more attention, and was interviewed by more people on any given Board than was Allen Spitzer. As a matter of fact, the Nanking Committee interviewed him individually, and collectively, and the answers he made to each question squared off against our ideal of a staff member in any one of our institutions. The recommendations followed through by Mr. Parker, who conducted the preliminary examinations, revealed nothing but the highest order of capacity. Dr. Herrick Young of the Presbyterian Board, from whom we received the candidate's papers, had nothing but the highest praise for him.

Looking back over the past eleven years since I have been in the office, I do not remember very many duds which we have selected. In all of our institutions I can recall four, excluding Spitzer, who have proven to be real misfits, and in every instance some member of the field staff was involved, thus relieving us of the entire responsibility. I am citing this only to spread the responsibility for the whole candidate program where it belongs. You know too much about the processes involved to require lengthy comment, but frankly I do not know of any way to correct it. Recommendations are always of the highest caliber from friends of a candidate, and one will never tell of any source of information which would be detrimental, and these could be located only by instituting research through a miniature Scotland Yard. I recall an instant where a doctor on furlough picked his assistant for return to the field largely from the recommendations of ministers, elders and laymen, all of which proved him to be a perfect paragon, only to have him turn out to be a drunken sot to be dismissed within three months from the staff.

Of course, these are unfortunate incidents, and which require no end of time and patience to overcome on the field, and the regrets of the whole staff here cannot be expressed in words.

The application for the annuity participation has gone through and I have written you previously. We are today making application for the cancellation of the certificate and will make the adjustments immediately. We ^{hope} that you are giving him a very liberal allowance for his return, and most assuredly this should be all that is to be expected.

With all good wishes, I am

Most sincerely yours,

C. A. EVANS

CAE/B

0759

處 計 會
OFFICE OF THE TREASURER

院學理文子女陵金立私
GINLING COLLEGE
—NANKING, CHINA.

Chengtú, Szechwan

19th April, 1940

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

ack
7/10

Dear Mr. Evans:

On the date of March 6 we sent you an order from Ginling College, No. 931, in which we ordered one "Transactions of Microscopical Society". This was not very clear, it should have been a subscription to the journal of the society, which is published each year. I am writing to you as you may not have placed the order by this time and we wish to make a change.

Dr. Chen Pin-dji, a member of the faculty, is a member of this American Microscopical Society and wishes to retain her membership. The membership entitles her to receive a copy of the journal and as it is used entirely by the Ginling library we are paying the dues and charging them against the department. Will you kindly send them \$4.00, covering the dues for the year 1939, which entitles us to receive Volume 58 and \$2.00 for the dues for 1940, which will entitle us to receive the volume for the next year. The address is:-

A.M. Chickering, Treasurer, Albion College, Albion,
Michigan.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

Amer. News
No. 939 dated 4/12

EMP:MT
Encs.

Wrote Amer. News 6/5

0760

UNIVERSITY OF CALIFORNIA
DINING COLLEGE
Berkeley, California

APR 13 1940
NM JOINT OFFICE

2
2
2
3
7
5
6

0761

AN EXHIBITION ON ORANGE IMPROVEMENT

April 24 - 26, 1940

At the end of the third week in April the usual greeting on the campus seemed to be "Have you seen the oranges?", and if you had not you were urged to do so before it was too late; everyone agreed that the orange exhibition arranged by the Department of Horticulture of the University of Nanking was most interesting and worth visiting whether you knew anything about oranges or not. This exhibition was staged to demonstrate the orange improvement work in which the University has been engaged ever since arriving in Szechwan. Through funds granted by the Rockefeller Foundation and the National Agricultural Production Promotion Commission of the Executive Yuan it has been possible to make considerable progress during the short period of two and a half years.

Along the path which led to the gymnasium, where the exhibition was held, gay paper flags fluttered and at the entrance stood a group of members of the College of Agriculture to welcome each visitor and see that he or she was provided with a guide. Within the hall there was a buzz of interested conversation; here and there groups were examining the different exhibits, completely absorbed in them and the explanations of the guides; students went from stand to stand with notebooks asking frequent questions; occasionally there was a great clatter as someone turned the handle of a large washing machine in the center of the room. A total of over 3,000 people visited the exhibition during the three days, the most distinguished guest being Madame Chiang K'ai-shek's sister, Madame Sun. However, the group of visitors that seemed to give the organizers of the exhibition the greatest encouragement was a delegation of growers from an orange producing district about thirty miles northeast of Chengtu. These men had made the trip to Chengtu for just this purpose. It is for the benefit of the ordinary grower, the average farmer, that this improvement work is being carried on and an enthusiastic audience of officials, college students and professors may be gratifying, but their interest will not necessarily help greatly towards the spread of improved methods of cultivating, picking, packing, storing and marketing oranges. The attention and interest of the actual growers must be caught and the trouble taken by these men to visit the exhibition proves that the methods being introduced by the department are already showing sufficient advantages over the former ones to warrant their study and adoption.

The exhibits were many and varied. There were brightly coloured maps and charts affixed to the walls, illustrating graphically many of the points of improvement. There were samples of grafting, and trays mounted with insects and grubs, from beautiful swallow-tail butterflies to a minute creature, which has to be enlarged three hundred times before it becomes visible to the naked eye, all of which are pests to oranges in Szechwan. There were examples of an improved picking bag and packing box designed by the department; little heaps of rotting oranges and fruits vividly green with mould, demonstrating the diseases prevalent in this area; neatly arranged piles of fruits of varying numbers representing the percentage of good oranges after storing fruit treated with various washes.

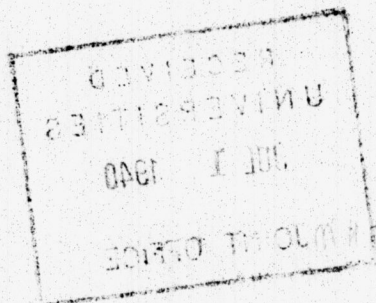
In the center of the room were grading and washing machines, made entirely of local materials, and designed by a member of the department; actual roots of trees of varying ages and types, showing the size of the root spread and the effect of applications of fertilizer. Two models of a storage pit and storehouse attracted much attention. In this exhibit first the ~~old~~ method of storage, whereby the fruits were placed in dried moss, was shown; secondly a slightly improved way with sawdust used as a packing medium; then the pit, designed for the use of the ordinary grower and lastly, the more elaborate storehouse for the use of cooperatives and similar organizations.

A lighter touch was provided by an exhibit of some of the products made from oranges: orange vinegar, bright golden in colour and with a very fragrant aroma; appetizing looking jars of marmalade and orange "coffee". This last is made out of the dried peel of the fruit and smells somewhat like its namesake. At the last stand in the room orders were taken for oranges which had been stored in the University's experimental storage house and special gift boxes for friends could be secured. After seeing every exhibit visitors were invited to adjourn to a pleasantly cool room and sit and sip orange "coffee" and eat marmalade sandwiches. The "coffee" did not meet with unanimous praise, but all agreed that it was an interesting experiment.

On thinking over the exhibition you were struck forcibly with the simplicity of so many of the steps that the growers should take to bring about great improvements in local orange growing. For instance, the growers formerly used to throw their worm-infested fruits into the river, where they floated down with the current until caught in some irregularity of the bank; there the flies hatched out and flew to lay their eggs in the nearest orchard and thus the pest spread rapidly. The simple precaution of burying such fruits in pits, where the worms soon die from lack of air, will ensure the gradual extermination of this particular pest. Again in manuring the trees the farmers merely applied the fertilizers round the base of the trunk, having no idea of the wide nature of the root spread, and the trees were virtually being starved. The excavation of whole root systems has shown to the growers the great improvement that may be achieved in manuring the ground in a wide circle round the trees where the roots can draw in nourishment. The mere introduction of improved picking bags and packing boxes will have a great influence towards the reduction of losses to growers. Lined with cloth the improved bags eliminate the risk of pierced and bruised fruit, which fall easy prey to micro-organisms that give rise to rot and disease. The improved boxes help in a similar way during the transportation of the fruit to market. In many orange producing areas of the world the best disinfectant wash for oranges is made of complicated and expensive ingredients, yet in Szechwan, without a doubt, the simplest and cheapest wash is best. All that is required is a small quantity of borax, which is a local product, and warm water; it is within the reach of the pocket of every grower however poor.

0763

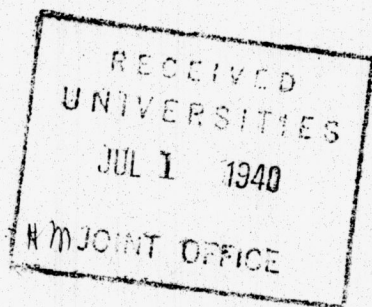
The whole exhibition brought out in a striking way the emphasis of the University's entire orange improvement program: it is being done for the average grower, not for big concerns; for the average grower, who is usually a man of no great wealth and little education. For years passed many of them have lost heavily in marketing their produce, often losing as much as fifty per cent of their fruits in transport to the markets. In two and a half years a good start has been made and the future holds great promise for the orange producers of Szechwan Province.



0764

2
2
2
3
7
5
6

The whole exhibition brought out in a striking way the emphasis of the University's entire orange improvement program: it is being done for the average grower, not for big concerns; for the average grower, who is usually a man of no great wealth and little education. For years passed many of them have lost heavily in marketing their produce, often losing as much as fifty per cent of their profits in transport to the markets. In two and a half years a good start has been made and the future holds great promise for the orange producers of Szechwan Province.



0765

2
2
2
3
7
5
6

南京金陵大學會計處
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENG TU, SZECHWAN, CHINA

25th April, 1940

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

Will you kindly send \$1.00 to the Chinese Christian Student" for President Chen's renewal for this year. I am enclosing the usual blank filled out with his name. This can be charged to our current account.

I have your letter of March 4 referring to the small amount of 8s.6d. that is due Thomas Murby & Co, London. This will authorize you to pay this bill. Apparently, from their statement, it covers postage on books that were sent to us. We have bought many books through this company and this is the first time that I have received this statement as far as my records show. It is such a small matter that I shall be glad to have it cleared from your office.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT
ENCS.

ack
6/6

Paid 6/4/40
ru 6961

2
2
2
3
7
5
6

0766

南京金陵大學會計處
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
NANKING, CHINA

Wak
6/10

25th April, 1940

Mr. C. A. Evans,
Associated Press for China, 101
150 West Avenue,
New York City, U. S. A.

Dear Mr. Evans:

I am sorry to hear that you have
been unable to obtain the
information you require. I
am sure that the information
which you require is in the
files of the University.

I have your letter of 24th April
concerning the information
which you require. I am
sorry that I am unable to
supply the information
which you require. I am
sure that the information
which you require is in the
files of the University.

JUN 3 1940
JOINT OFFICE

Sincerely yours,

W. A. Evans

W. A. Evans

W. A. Evans

0767

2
2
2
3
7
5
6

noted

UNIVERSITY OF NANKING
Office of the Treasurer
Chengtu Szechwan

30th April, 1940
Ack. 6/2/40

Dr. B.A. Garside,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Dr. Garside:

During the last few days we have received a fairly heavy mail from your office and I am trying to go through it and pick out the items that need immediate attention. The one thing that has impressed me very much has been the reference to the lack of publicity material which we send to you. I am sure we have fallen down very badly in this respect but we have tried to send some from time to time. As a matter of fact this has been a very peaceful, quiet year; I feel it is a great compliment to the work we are trying to do that we have been able to continue in a normal way with the work of this academic year. Of course it is not spectacular that our students come regularly to classes, finish their experiments and complete their theses, yet it is the purpose for which we exist and we all rejoice that it has been a year without serious interruptions. I have tried to think of some way of writing some publicity about this type of work, but it is the same on hundreds of campuses and it is only unusual happenings that would create good publicity material.

We have a great many projects being conducted by the various colleges and of course they do make a more interesting story, but we have been very careful to see that our whole work should not be too much over balanced by these projects. Of course they are much more spectacular and it is certainly much easier to write about the improvement of an orange, or the weaving of blankets for the army, than it is to give a picture of the steady, regular academic work, where nearly five hundred students are being trained. We have tried to do this and to send to you some of the more interesting parts of the projects. I have just asked Miss Turner if she will be good enough to write up the orange improvement exhibition, which was held for four days last week. As soon as it is finished we will send a copy to you with as many pictures as we are able to secure from that event.

During the past two weeks we have had as a guest in Chengtu Mr. David Griffin, representing the World Travel Club of Rochester, Minnesota. He is preparing radio programs by electrical transcription of the story of present day China. This is owned and sponsored by Station WHO, Des Moines, Iowa. As I understand it at present the story of the Philippines is being broadcast over a regular hour every day and just as soon as this is completed the story of China will be taken up. He made three electrical recordings of the work connected with the institutions on this campus. First, we

0768

had the formal opening for the Student Social Center on April 20. It was a pleasant occasion and I hope somebody has written it up for you. At that time as part of the program the five presidents, or their representatives, gave a short talk which was electrically recorded for use in this broadcast throughout the United States and the Philippines. That was the first one he made. The second one was made by five students, representing the five institutions now on the campus, each one speaking for two minutes and then the group singing one or two war songs. We were able to hear this one and, on the whole, I think it is quite good. The one made by the presidents is obviously too long and will have to be cut. In talking with Mr. Griffin he said that if any particular group is interested in securing the entire transcription they will be able to do so through the World Travel Club, Rochester, Minnesota, in fact he is rather hoping that the organization in New York will feel sufficiently interested to take steps to secure these programs. The other record made on the campus is the story of the migration of the University of Nanking. We are not very well satisfied with it and it was very difficult to condense the material into six and a half minutes and have it tell the whole story. This record was made by Mr. Griffin, two students and myself. As a matter of fact we made two records as the end of the first one had to be crowded. So the second time we left out part of the story in order to give time for some questions at the end. This particular record is to be used very definitely as part of his whole general program of the story of China, but if you are interested in having it he said it could be arranged through this club. He does not know when this program will be likely to be put on the air, but as soon as the records pass the censors they are to be sent by Clipper to WHO. If you are interested you can make enquiries from that end. You should remember that we are all amateurs at this kind of thing and there was no time to have tryouts or rehearsals, which I fear was a mistake. It is quite true that we have never written up adequately the story of the migration of the University of Nanking; it should be done but the days are short.

Mr. Griffin made many other transcriptions in Chengtu, particularly at the Military Academy as he was their guest for the ten days he spent here. There was one record made of Mrs. Chao, "Mother of the Guerrillas", and Miss Yang, the girl who made herself famous by carrying the flag to the lost battalion in Shanghai. Dr. Wu acted as the interpreter in this transcription, but she feels a little bit the way I did that it was not a great success. We had no opportunity to hear these records after they were made, so we have to hope that they may be of some value.

You may be interested to know that the air raid alarms have started more than two weeks earlier than they did last year. We have not had any planes visit Chengtu yet, but have had a few alarms. Naturally everyone is apprehensive, we cannot help but feel somewhat concerned for the next few months.

We have just received the "Addresses at a Dinner Meeting" when the four men were given the decoration from the Chinese government. I read each speech carefully and congratulate you on

4-30-40

yours. We would have enjoyed attending the gathering and feel it must have been a very pleasant occasion. You will have heard of the interesting occasions in Chungking when Dr. Beech was decorated by the government. We shall be very anxious to have reports of the Associated Boards' meetings as well as those of the individual boards and will hope you will send them to us as early as possible. It helps very much for us to have these reports so that the group on the field can keep in touch and can discuss some of the problems that are taken up in New York. I hope you received the letter that was sent by the four presidents in plenty of time to be useful in making the plans for the Associated Boards' meeting. I was not entirely satisfied with it in some respects but it seemed the best we could do to put before the group some of the joint needs. I am sure you appreciate that the problem is rather difficult and while there is close cooperation it is not always easy to work out a program that calls for amalgamation. Personally I am very much opposed to any idea of amalgamation, but quite in favor of a program of federation. The experience of West China Union University and Cheeloo University does not lead us to feel that amalgamation is a good idea at the present time. We shall be thinking of you on May 13 and hope it will be a very successful meeting.

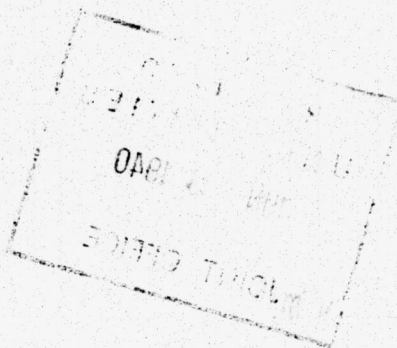
With very best wishes,

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT



0770

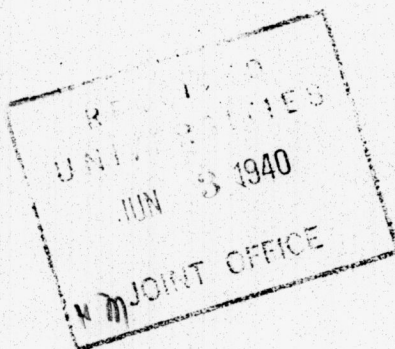
Yours. We would have enjoyed attending the gathering and feel it must have been a very pleasant occasion. You will have heard of the interesting occasions in Chungking when Dr. Beech was decorated by the government. We shall be very anxious to have reports of the Associated Boards' meetings as well as those of the individual boards and will hope you will send them to us as early as possible. It helps very much for us to have these reports so that the group on the field can keep in touch and can discuss some of the problems that are taken up in New York. I hope you received the letter that was sent by the four presidents in plenty of time to be useful in making the plans for the Associated Boards' meeting. I was not entirely satisfied with it in some respects but it seemed the best we could do to put before the group some of the joint needs. I am sure you appreciate that the problem is rather difficult and while there is close cooperation it is not always easy to work out a program that calls for amalgamation. Personally I am very much opposed to any idea of amalgamation, but quite in favor of a program of federation. The experience of West China Union University and Chefoo University does not lead us to feel that amalgamation is a good idea at the present time. We shall be thinking of you on May 13 and hope it will be a very successful meeting.

With very best wishes,

Sincerely yours,

Elia M. Priest

Elia M. Priest



EMP:MT

May 7, 1940

Miss Elsie M. Priest
University of Nanking
Chengtu, Szechwan, CHINA

Dear Miss Priest:

Enclosed you will find the April 30th Nanking trial balance sheet, budget analysis, cash statement, various invoices, and copy of Journal Voucher #532. You will also find copy of a letter dated May 3rd from Mr. Garside transmitting to the University \$331.25. This makes a total of \$10,331.25 transmitted during April, including the Rockefeller Foundation gift. The total, therefore, received in Sustaining Funds is \$24,391.25.

As \$13,500.00 of Sustaining Funds was included within the general budget, and \$1,500.00 within the hospital budget, there is left for the disposition of the field the balance of \$9,396.25. As previously stated, \$10,000.00 of this came from The Rockefeller Foundation, and under the terms of that gift a full accounting must be made, and presumably you will be able to give us a statement which will cover expenditures during the current year, as any balance will be carried forward to next year, - any residual thereafter to be returned to the Foundation.

Nanking is fortunate in having received 88% of the total objective; whereas, those not receiving help from the Foundation have received only 70%.

You will be interested in knowing that another one of the real estate loans in Washington, D. C., carried in Famine Funds, has been paid. It was the Moebs loan amounting to \$39,062.50. The Bethlehem Steel bonds in the Famine Funds were also called. This gives us a considerable balance of cash in which we have invested \$10,500.00 in Consumers Power 4 1/2% Preferred Stock. We are endeavoring to purchase Public Service of Indiana 4 1/2% bonds, but just now the price is not right. This leaves us a problem of investment to the amount of approximately \$50,000.00.

The \$190.50 in the Hospital Sustaining Funds, on page 2 of the Balance Sheet, represents designated gifts received for this purpose. The balance to bring the total to \$1,500.00 was taken from the Sustaining Fund account.

With the best of wishes, I am

Very truly yours,

CAE/B

C. A. EVANS

ENCs.

Via air mail to Pacific Coast - "President Cleveland"
cc via "President Garfield" - 5/11/40

0772

May 8, 1940

Miss Elsie M. Priest
University of Nanking
Chengtu, Szechuan, China

Dear Miss Priest,

I have been away from my desk most of the time during the last six weeks, so have gotten behind on much of my correspondence. As a result, I have not acknowledged the receipt of your letter of January 8, addressed jointly to Mr. Evans and myself, though I believe we have followed through all the matters dealt with in it.

This letter deals with a number of financial matters, related both to the years 1938-39 and 1939-40. You also enclose a copy of the minutes of the meeting of the Emergency Executive Committee held in Chengtu on December 15. All this material and information have been valuable to us in our preparations for the Annual Meeting of the Nanking Board which is to be held next week. We will also present to the meeting for special attention such items as need such treatment. We can all imagine that during recent months you have had to face even more complicated financial problems than ever before, due to the violent fluctuations in exchange, and to the rapid rise in prices of every kind. We can only hope that the two tendencies have served to solve some of your problems so that increasing costs have been met by increased yield of all American funds converted into Chinese dollars.

Here in America we have had rather better success than we dared hope for in the 1939-40 Sustaining Fund campaign. To date we have secured about \$217,000 toward our goal of \$250,000, and hope that by June 30 we may be somewhere near our total objective. With the American dollar now worth more than 20 to 1, funds we are sending out ought to be of very great help to all of the Colleges.

We will be writing you more within the next few weeks, following the Annual Meetings.

Very cordially yours,

BAG:MS

0773

2
2
2
3
7
5
6

RECEIVED
UNIVERSITIES
SEP 9 1940
JOINT OFFICE

0774

2

2

2

3

7

5

6

INDEXED

May 8, 1940

Miss Elsie M. Priest
Ginling College
Chengt'u, Szechwan, CHINA

Dear Miss Priest:

I am sending you herewith the Ginling April 30th trial balance sheet, cash statement, and budget analysis. You will also find copies of Journal Vouchers #12 and #14, and accompanying invoices.

You will also find attached a copy of a letter dated May 2nd wherein Mr. Garside conveys to the Ginling Board \$391.50. As this, together with the Rockefeller Foundation appropriation of \$4,000.00 overpays the askings for 1939-40 by \$225.95, this amount was returned to the Associated Boards. In doing this we recognized an earlier agreement that any distribution of undesignated funds received through the Associated Boards would be subject to later adjustment. Any subsequent receipts of designated funds will call for further adjustment.

To clarify our procedure, we are authorizing you to draw \$5,516.01 covering the balance of Sustaining Funds previously unauthorized. You will label this authorization #4002.

From present indications, we will close our books at the end of the year without a deficit. The Day of Prayer Offering appears to be larger than we anticipated. The final closing all depends upon the income from invested funds. As \$5,000.00 has been transferred to your Field Managers Account, we are taking immediate steps for the investment of this fund.

Very truly yours,

C. A. EVANS

CAE/B
ENCS.
cc: Accounting Office

Via "President Garfield" - 5/11/40
c.c. via next boat

0775

處計會學大陵金京南
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENG TU, SZECHWAN, CHINA

INDEXED

14th May, 1940
Ack. 7/29/40

Dr. B.A. Garside,
Associated Boards for China Colleges, N.Y.
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Dr. Garside:

We have been very much concerned at the comments that have been made in letters and minutes because of the inadequate publicity material which has been furnished from our offices. We wrote you a few days ago, telling you that we expected to send an article and some pictures of the orange exhibition. Miss Turner has just finished it and it is now enclosed with some of the pictures taken at the exhibition. We hope you may find some use for this material.

I am sure somebody on the campus has sent you a description of the opening of the Student Center. You will know that part of the money to build this small building was given by the World Student Christian Federation and it was dedicated on the day when Mr. Paul Moritz and Kiang Wen-han were in Chengtu. On that day Mr. David Griffin of the World Travel Club of Rochester, Minnesota, about whom I wrote you some time ago, made records for radio transcription of the five presidents and five students. We enclose three pictures that were taken at the time of the dedication; the first one showing the people and the building and the other two showing President Chen, as he took part in the radio recording, and our student, Mr. Wu Teh-yao. You may be interested to know that Mr. Wu is leaving for study in America this year and hopes to be at Yale, although he may possibly spend the first year at St. Lawrence University. I hope these may be of some value to you, at least they will give you an idea of some of the activities on the campus.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT
Encs.

0776

南京大學商會
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
SHANGHAI, CHINA

RECEIVED
UNIVERSITIES
JUL 1 1940
JOINT OFFICE

Handwritten signature

0777

2223756

處計會學大陵金京南
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENG TU, SZECHWAN, CHINA

INDEXED

22nd May, 1940

Mr. C.A. Evans, *CV 13338*
Associated Boards for China Colleges,
150 Fifth Avenue, *CHENG TU*
NEW YORK CITY, *U.S.A.*

Dear Mr. Evans:

I have your letter of March 28. I wrote you in March that Mr. Allen Spitzer had left the University of Nanking and his insurance policy would have to be cancelled. I presume this information is in your hands and you have made the necessary adjustment. I am sorry you had the trouble of having it issued but none of us could foresee the events.

Please hold Miss Kees policy, No. 100, in your safe for the time being. If she wishes to have it sent any other place she will let you know. We have adjusted with Miss Kees the amount that she is to pay personally.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT

Just as we were writing the second air raid alarm in the last twelve hours was sounded. Chinese planes were successful in driving off the enemy this time but we have lost two class hours of work. These are trying days -

0778

南京金銀大華會情憲
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENGDU, Szechwan, China

INDEXED

RECEIVED
UNIVERSITIES
JUL 26 1940
JOINT OFFICE

I am in receipt of your letter of March 22, 1940, regarding the matter of the University of Nanking and the Insurance Policy. I am sorry to hear that the policy has been cancelled. I am sure that the University will be able to obtain a new policy in the near future. I am sure that the University will be able to obtain a new policy in the near future.

The policy was cancelled because the University was not able to pay the premium. I am sure that the University will be able to obtain a new policy in the near future. I am sure that the University will be able to obtain a new policy in the near future.

Sincerely,
Chen Yung-Kang
Director

I am sure that the University will be able to obtain a new policy in the near future. I am sure that the University will be able to obtain a new policy in the near future.

處計會學大陵金京南
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENG TU, SZECHWAN, CHINA

11th June, 1940

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

I have your letter of May 4 concerning requisition No. 10425, which covers the shipment of films for the Ministry of Education in Chungking. I note you have addressed these films c/o Chinese Consulate, Hongkong, China. It never occurred to me that you did not know that there is no Chinese Consul in Hongkong. I have written immediately to the Ministry of Education and told them that this has happened and asked them to try and trace the package through the Post Office. As long as you have marked the ultimate destination is Chungking I trust it may be held safely, but I am afraid it will go by ordinary parcel post and take two years to reach Chungking.

Please consign anything that is to be sent to Hongkong to the American Express Company, Hongkong. I thought this was quite clear to you, but apparently there has been a slip on this particular shipment. I feel very much embarrassed that this has happened and hardly know how to make the adjustment.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT

0780

南京大學商學院
UNIVERSITY OF NANKING
OFFICE OF THE TREASURER
CHENGDU, SICHUAN PROVINCE

RECEIVED
UNIVERSITIES
JUL 23 1940
OFFICE

June 1940

Mr. J. C. ...
Associated ...
150 ...
NEW YORK CITY

I have your letter of May 4 concerning ...
... which covers the ...
... I have ...
... addressed ...
... it never occurred to me that you ...
... that ...
... to the Ministry of Education and told them ...
... and asked them to try and pass the ...
... As I have ...
... the ultimate destination is ...
... but I am afraid it will be ...
... and two years to reach ...

Please consider anything that is ...
... to the ...
... was ...
... on this ...
... that this has ...
... to make ...

Sincerely yours,

Elia V. ...

Elia V. ...

EMP:MT

0781

2222E756

院學理文子女陵金

GINLING COLLEGE
NANKING, CHINA

院長辦公處
OFFICE OF THE PRESIDENT
Treasurer

Chengtu, Szechwan.

13th June, 1940

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

You will know that Miss Minnie Vautrin left China for home in May, following a serious physical and mental breakdown. There was no opportunity to check finances with her and her salary has been paid to June 1st only. Will you kindly arrange so the regular furlough salary is sent to Miss Vautrin beginning June 1st, 1940. I do not know her exact address, but you can reach her through the headquarters of the United Christian Missionary Society, addressing the letter to Mr. Alexander Paul. We know she is in a hospital in Iowa City, but have not yet received a letter giving full details. According to information I have received her mission, which is the U.C.M.S., has agreed to pay all these extraordinary expenses for her travel home. This is unusual and, while Ginling will be very grateful if it proves to be true, I thought I would mention it may be a charge against Ginling College. In that case will you be prepared to meet it. No money has been advanced in China for travel expenses for Miss Vautrin, it has all been advanced by her own mission.

I shall expect that you will advance the travel money to Miss Catharine Sutherland and Miss Alice Settlemyer. May I warn you that US\$600.00 is approximately correct from New York to Chengtu.

According to cables which we have received during the last few days it is clear that the college is prepared to loan the travel expenses to Miss Lung and Miss Li, both of whom we hope will join Ginling this fall. The college will be responsible to pay their travel expenses from Shanghai to Chengtu and is prepared to loan them the travel from the United States to Shanghai. We suggested they travel third class. I presume the cables gave you full authorization to make these advances, but I am confirming it in this letter.

This morning you gave me authorization to draw US\$5,516.01, representing the balance in the sustaining funds. According to your letter of May 8 you are numbering this authorization 4002. Will you please deposit this amount in the Central Hanover Bank and Trust Company for the credit of Ginling College. I hope it was made clear to you that I expected that all unused balances of the field accounts would be deposited to our bank account at the close of June. We are not selling any additional United States currency at this time, the market is rather uncertain.

Sincerely yours,

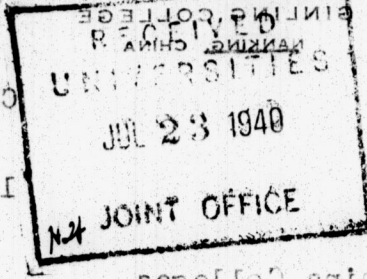
Elsie M. Priest

Elsie M. Priest

EMP:MT

0782

金 銀 文 字 學 院



Chengtu, Szechwan.

13th June, 1940

OFFICE OF THE
TREASURER
NEW YORK CITY, U. S. A.

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

You will know that Miss Winnie Vestrin left China for home in May, following a serious physical and mental breakdown. There was no opportunity to check finances with her and her salary has been paid to June last only. Will you kindly arrange so the regular monthly salary is sent to Miss Vestrin beginning June last, 1940. I do not know her exact address, but you can reach her through the headquarters of the United Christian Missionary Society, addressing the letter to Mr. Alexander Paul. We know she is in a hospital in Iowa City, but have not yet received a letter giving full details. According to information I have received her mission which is the U.C.M.S., has agreed to pay all these extraordinary expenses for her travel home. This is unusual and, while giving will be very grateful if it proves to be true, I thought I would mention it may be a charge against Guilin College. In that case will you be prepared to meet it. No money has been advanced in China for travel expenses for Miss Vestrin, it has all been advanced by her own mission.

I shall expect that you will advance the travel money to Miss Catherine Sutherland and Miss Alice Settlemyer. May I warn you that US\$800.00 is approximately correct from New York to Chengtu.

According to cables which we have received during the last few days it is clear that the college is prepared to loan the travel expenses to Miss Lung and Miss Li, both of whom we hope will join Guilin this fall. The college will be responsible to pay their travel expenses from Shanghai to Chengtu and is prepared to loan them the travel from the United States to Shanghai. We suggested they travel third class. I presume the cables gave you full authorization to make these advances, but I am confirming it in this letter.

This morning you gave me authorization to draw US\$5,516.01 representing the balance in the sustaining funds. According to your letter of May 8 you are numbering this authorization 4002. Will you please deposit this amount in the Central Hanover Bank and Trust Company for the credit of Guilin College. I hope it was made clear to you that I expected that all unused balances of the field accounts would be deposited to our bank account at the close of June. We are not selling any additional United States currency at this time, the market is rather uncertain.

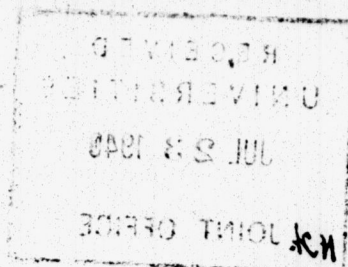
Sincerely yours,

Elise M. Priest

Elise M. Priest

EMP:MT

1870



UNIVERSITY OF NANKING
Office of the Treasurer
Chengtu Szechwan

13th June, 1940

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

We have just taken action authorizing the early furlough for Dr. and Mrs. Robert O. Wilson of our University Hospital in Nanking. Dr. Wilson came to Nanking in January, 1936, and his wife joined him six months later. Their normal furlough would be due January, 1941, but Dr. Wilson has been in ill health and after spending some weeks in P.U.M.C. he has been advised to take an early furlough. We hope it may not be anything serious, but he was under considerable strain throughout the ~~siege~~ of Nanking, and we do not wish him to stay if there is danger of a serious break. We have authorized that they leave for furlough this summer and, at the same time, will provide the usual travel expenses. I will notify you concerning this payment at a later date. Will you arrange to pay them their usual salary during the furlough year. We have been paying the Wilsons \$110.00 per month plus the child's allowance of \$100.00 a year. I will ask them to report to you directly they arrive at home so you will know where to send the money each month. I have not written to them yet and do not know the exact month that their furlough salary should start but I will let you know at a later date. We have asked Dr. Wilson to apply for energy certificates directly to you as it is impossible to take the time to send up here.

At the same meeting the Board took action inviting Dr. and Mrs. Wilson to return to the University Hospital after the completion of a regular furlough. This is subject, of course, to a complete medical examination and the advice of the Board doctors that Dr. Wilson is able to carry the work that is required of him. We shall expect your office to arrange for this medical clearance. Dr. Wilson is a regular appointee under the Board of Founders and is subject to the regulations governing all regular University appointments.

Sincerely yours,

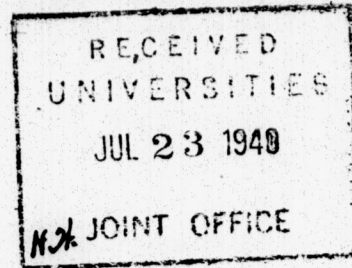
Elsie M. Priest

Elsie M. Priest

EMP:MT

0784

UNIVERSITY OF NANKING
Office of the Treasurer
Chengtu Szechwan



13th June, 1940

Mr. C. A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

We have just taken action authorizing the early furlough for Dr. and Mrs. Robert O. Wilson of our University Hospital in Nanking. Dr. Wilson came to Nanking in January, 1936, and his wife joined him six months later. Their normal furlough would be due January, 1941, but Dr. Wilson has been in ill health and after spending some weeks in P.U.M.C. he has been advised to take an early furlough. We hope it may not be anything serious, but he was under considerable strain throughout the stage of Nanking, and we do not wish him to stay if there is danger of a serious break. We have authorized that they leave for furlough this summer and, at the same time, will provide the usual travel expenses. I will notify you concerning this payment at a later date. Will you arrange to pay them their usual salary during the furlough year. We have been paying the Wilsons \$110.00 per month plus the child's allowance of \$100.00 a year. I will ask them to report to you directly they arrive at home so you will know where to send the money each month. I have not written to them yet and do not know the exact month that their furlough salary should start but I will let you know at a later date. We have asked Dr. Wilson to apply for emergency certificates directly to you as it is impossible to take the time to send up here.

At the same meeting the Board took action inviting Dr. and Mrs. Wilson to return to the University Hospital after the completion of a regular furlough. This is subject, of course, to a complete medical examination and the advice of the Board doctors that Dr. Wilson is able to carry the work that is required of him. We shall expect your office to arrange for this medical clearance. Dr. Wilson is a regular appointee under the Board of Founders and is subject to the regulations governing all regular University appointments.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT

5870

UNIVERSITY OF NANKING
Office of the Treasurer
Chengtu Szechwan

13th June, 1940

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

We are enclosing application blanks for several of our staff members who are hoping to come to America for study this year.

First: Mr. Chen Kang-fan and Mr. Fan Ching-seng. I am enclosing two applications for western clergy certificates for these two men. They have been granted Rockefeller Foundation scholarships. Mr. Chen will study at the University of Minnesota and Mr. Fan at the University of Wisconsin. I am hesitant to know where to have the clergy blanks sent, for we have not yet secured a definite sailing for these men. I think the only thing that we can do is to have you secure the clergy certificates and hold them until I send you a Clipper letter at a later date. We are hoping that they will be able to go on the President Pierce, sailing August 9 from Hongkong. In any case we need to have the blanks sent to meet their boat and I will keep in mind to let you know as soon as possible.

Western
clergy
in safe
7/29

Second: Miss Li Mei-yun. Last year you secured a clergy certificate for Miss Li, who had hoped to study at Colgate Seminary in Rochester, New York. Unfortunately she could not find enough money and so postponed it until this year. She is now hoping to leave and I am enclosing applications for eastern and western clergy certificates for her. Please send the certificates to the Canadian Pacific Railway Company, Vancouver, to the Empress boat that is scheduled to leave August 9 from Hongkong. Unfortunately I do not know the name of the boat, but believe you can find out! We have a reservation, third class Berth B, Cabin 423, for Miss Li on this boat. I realize there may be no Canadian boat on the Pacific by August but I will have to leave that in your hands, for you will know as well as we do.

Eastern & Western
clergy in office
safe 7/29/40

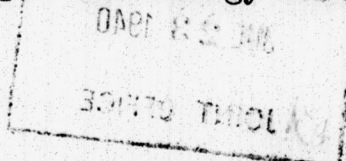
Third: Mr. Chu Yong-chang. Will you please check up with somebody in the office, probably Mr. Parker, concerning the fellowship that is being granted to Mr. Chu from Saint Lawrence University. We are waiting for a cable from Mr. Parker telling us that there is no question about this scholarship. Mr. Chu will not leave China unless it is definitely granted, but I thought it was a good plan to send the blanks to you as he will need this aid. Please send his certificates to meet the same Empress boat as Miss Li. He is travelling third class and has Berth B in Cabin 427. Of course if you discover that this scholarship is not being given to him do not trouble to get the clergy certificates.

Cabled
Huata

6/22/40

"No

Scholarship."



0786

UNIVERSITY OF NANKING
Office of the Treasurer
Chengtu Szechwan

13th June, 1940

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

We are enclosing application plans for several of our staff members who are hoping to come to America for study this year.

First: Mr. Chen Kang-fan and Mr. Fan Ching-seng. I am enclosing two applications for western clergy certificates for these two men. They have been granted Rockefeller Foundation scholarships. Mr. Chen will study at the University of Minnesota and Mr. Fan at the University of Wisconsin. I am hesitant to know where to have the clergy blanks sent, for we have not yet secured a definite sailing for these men. I think the only thing that we can do is to have you secure the clergy certificates and hold them until I send you a clipper letter at a later date. We are hoping that they will be able to go on the President Pierce, sailing August 9 from Hongkong. In any case we need to have the blanks sent to meet their boat and I will keep in mind to let you know as soon as possible.

Second: Miss Li Mei-yun. Last year you secured a clergy certificate for Miss Li, who had hoped to study at Colgate Seminary in Rochester, New York. Unfortunately she could not find enough money and so postponed it until this year. She is now hoping to leave and I am enclosing applications for eastern and western clergy certificates for her. Please send the certificates to the Canadian Pacific Railway Company, Vancouver, to the Empress post that is scheduled to leave August 9 from Hongkong. Unfortunately I do not know the name of the boat, but believe you can find out. We have a reservation, third class Berth B, Cabin 423, for Miss Li on this boat. I realize there may be no Canadian post on the Pacific by August but I will have to leave that in your hands, for you will know as well as we do.

Third: Mr. Chu Yong-chang. Will you please check up with somebody in the office, probably Mr. Parker, concerning the fellowship that is being granted to Mr. Chu from Saint Lawrence University. We are waiting for a cable from Mr. Parker telling us that there is no question about this scholarship. Mr. Chu will not leave China unless it is definitely granted, but I thought it was a good plan to send the blanks to you as he will need this aid. Please send his certificates to meet the same Empress post as Miss Li. He is travelling third class and has Berth B in Cabin 423. Of course if you discover that this scholarship is not being given to him do not trouble to get the clergy certificates.

RECEIVED
JUN 23 1940

Mr. Evans - 2

Although your office wrote that they had sent me a supply of clergy certificate application blanks, they have never reached me. I begged these copies from the Associated Mission Treasurers but have no surplus ones on hand. I do not know that I shall need any more, but hope you will send me one or two for emergency purpose.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

↓
sending
more blanks
next China mail
7/29/40

EMP:MT
Encs.

0788

June 20, 1940

Miss Elsie M. Priest
University of Nanking
Chengtu, Szechuan, China

Dear Miss Priest,

Thank you for your letter of April 30, and also for the interesting description of the orange improvement exhibit.

Your letter discusses primarily the question of publicity material. Cliver Caldwell has been our Nanking promotional representative, and has taken the initiative on assembling publicity material and producing publicity literature. He has, therefore, been corresponding with the field with regard to the types and quantities of publicity material he needs. I have only kept in touch with the situation in a very general way.

It is always true that the day by day, constructive work which occupies most of our time, and which is by all odds the most important thing about our institutions, does not in itself make good publicity. What we have to do always is to try to find individuals that can be made to stand out from the group, and specific pieces of work which will attractively represent the whole program.

One constant embarrassment we face in publishing pictures and stories of individuals is that we may cause them embarrassment, and sometimes even annoyance. Also, singling out any one individual is apt to create jealousies and criticisms. And, by the same token, giving special publicity and praise to one department of work or to some special accomplishment, is apt to create inter-departmental jealousies or misunderstanding.

These are problems that will always be with us. And along with them always go the practical questions of just what to select, and how to find time to get the necessary pictures and to write up the necessary information.

That was an interesting project that Mr. David Griffin carried through in making the electric transcriptions for radio broadcasting. I am passing along to Mr. Caldwell the information in your letter, for him to consider whether we can make any use of these records here in the East, if they are available.

We are grateful for all the efforts which are being made in Chengtu to keep us supplied with all the publicity and informational material we need for keeping our activities going

0789

Miss Priest

2.

June 20, 1940

forward here. During the year just ahead it is going to be harder than ever for us to keep China before the attention of people, and that means that we will need all the better publicity material in our efforts.

Mr. Parker has been keeping the field supplied with information as to our various meetings, and as to our plans for the coming year. Of course the developments in Europe during recent weeks have interfered seriously with the closing up of our China Colleges campaign for the year. But up to to-day we have about \$230,000 toward our objective of \$250,000 for the current year. We hope that when we finally close our books on June 30 most of the remaining \$20,000 will be in hand or in sight. Just now the biggest problem we are facing is that of how we can plan, organize, and conduct our work for 1940-41. The swift developments of the war in Europe have overshadowed everything else in the thinking of the American people, and the prospects now are that the weeks just ahead may be even worse than the weeks through which we have come. But no matter what happens in Europe Asia is becoming more and more important in the affairs of the world at large. We must continue to stand back of China, and above else of the Christian Colleges there.

With all good wishes, I am

Very cordially yours,

BAG:MS

0790

處 計 會
OFFICE OF THE TREASURER

院學理文子女陵金立私
GINLING COLLEGE
-NANKING, CHINA.

INDEXED

Chengtú, Szechwan.

20th June, 1940

ack
8/6

Mr. C.A. Evans,
Associated Boards for China Colleges,
150 Fifth Avenue,
NEW YORK CITY, U. S. A.

Dear Mr. Evans:

*to H.M. Hodges
copy to Priest*

I have just received your letter of April 29 concerning the small organ which you have shipped for Ginling College in the care of Mr. Hellwig of H.M. Hodges, Hongkong. Mr. Hellwig is no longer with this firm and the man in charge has written to me intimating that he is not very willing to do this kind of transfer. I presume you know that this company are agents for a big chemical house in London and they are not transport people at all. I suppose you secured the name from an order that was sent for West China Union University, who used them for one shipment, but that was through personal arrangements made by Mr. Sewell.

I will have the organ delivered to a regular transport company in Hongkong and plan to have them ship to Chengtu in due time, so you need not be further concerned with this particular shipment.

May I suggest that any shipments, either parcel post or freight, be consigned to the American Express Company, Hongkong. They are a regular transport company who are giving us good service and I cannot see that their charges are any higher than any of the other companies. It would make it much simpler for me if it were understood between us that you are using a regular company in Hongkong.

Sincerely yours,

Elsie M. Priest

Elsie M. Priest

EMP:MT

*Note on another Nan-Gen. order
Arthur Hos. Countermanding
previous instr. to ship to Hodges 8/6*

0791

Chongqing, Szechwan.

20th June, 1940

Mr. G. A. Evans,
Associated Banks Ltd. China College,
120 North Avenue,
New York, N.Y., U.S.A.

Dear Mr. Evans:

I have just received your letter of April 29 concerning the small order which you have ordered for the College in the name of Mr. Bellwin of N. Y. Police, Hongkong. Mr. Bellwin is no longer with this College and the person in charge has written to me intimating that he is not very willing to be in this kind of position. I imagine you know that this company are agents for a big chemical house in London and they are not a good record at all. I suppose you secured the material from an order that was sent for West China College and that was used for the shipment but that was a personal arrangement made by Mr. Jewell.

I will have the order delivered to a regular transport company in Hongkong and plan to have them ship to Shanghai in the time, so you need not be further concerned with this particular shipment.

I suggest that any shipment, either parcel post or freight, be consigned to the American Express Company, Shanghai. They are a regular transport company who give a good service and I cannot see that their charges are any higher than any of the other companies. It would make it much simpler for me if it were understood between us that you are using a regular company in Hongkong.

RECEIVED
UNIVERSITIES
AUG 5 1940
JOINT OFFICE

WJF:ME

June 21, 1940

Miss Elsie Priest
University of Nanking
Chengtu
Szechwan, China

Dear Elsie:

On my return from a short trip to Pennsylvania and way points, I discovered the description of the orange exhibit in Chengtu. Thank you very much for sending this material. We have received several usable stories from Chengtu in the last few weeks. I have written President Chen to express my personal appreciation of the cooperation you are giving us.

A few days ago I was talking with some of our alumni in this country, who suggested that it might be a good idea to ask some of the Chinese staff members in Chengtu who have a good command of the English language to write articles for our use here. Among those mentioned were Ni Hwei-jen and Sie Ping-teh. Possibly there are others even better qualified than these two. It would certainly help us a lot if we could get acceptable material expressing the strictly Chinese viewpoint.

We are likely to face a serious problem next year in our promotional efforts. However, it is encouraging to note that there seems to be less hysteria now that the crisis is approaching than there was a few months ago. About the only thing that we can be sure of is that there is trouble ahead, and most people seem to be facing the prospect with considerable tranquillity. This is based on my personal observations made while traveling about the country. I suppose people everywhere are the same: when they are definitely up against it, they become increasingly sane.

However, things are happening so rapidly these days that my comments will be out of date even before this letter reaches the Clipper.

I hope you will have a restful summer, and that the University will not suffer again from the Japanese air raids.

Sincerely,

P.S.

Dr. Cartwright suggested that it might be a good idea to ask Mr. Maurer to do some publicity for us, inasmuch as he is a trained journalist (I hope I spelled his name correctly.).

OJC:cs

0793